

JHMC

JOHN HAY MANAGEMENT CORPORATION



Jamie Eloise M. Agbayani, M.D.

President and Chief Executive Officer

24 October 2016

JAIME MA. F. FLORES II

Chairman

Governance Commission for GOCCs (GCG)

3/F Citibank Centre, Citibank Plaza,

Paseo de Roxas Cor. Villar St., Makati City



Attention: **Beatrice Alexa G. Karamihan**
Corporate Governance Officer I
Corporate Governance Office - A

Dear Chairman Flores:

I write to respectfully submit the 3rd Quarter Performance Monitoring Report (PES Form 3) of the John Hay Management Corporation (JHMC) for the FY 2016 relative to the GCG-JHMC Performance Agreement.

For your queries on the aforementioned, the GCG may contact Ronald B. Zambrano, OIC – Corporate Planning Office or Ian Moises S. Laranjo, Corporate Planning Assistant at telephone 074-444-5823.

With assurances of my high esteem, I remain.

Very truly yours,

Jamie M. Agbayani

JAMIE ELOISE M. AGBAYANI, M.D.

John Hay Management Corporation

a member of the BCDA Group



OPCEO-OUT-2016-0600

BCDA
Bases Conversion and
Development Authority

EX2016-7164

Central Receiving & Releasing Area

BASIS KONBUKAPIN A HUKUMANG AKADEMIK

RECEIVED
OCT 27 2016

BY: *Jeanne Francisco 9:16am*

Copy Furnished: Bases Conversion and Development Authority

JOHN HAY MANAGEMENT CORPORATION
Performance Monitoring Report

FY 2016 Performance S

	Component					Baseline Data (Actual)			CY 2016	2016					
	Objective/ Measure	Formula	Weight	Rating System	2013	2014	2015	Target		1st Quarter		2nd Quarter		3rd Quarter	
									Target	Actual as of 31 March 2016	Target	Actual as of 30 June 2016	Target	Actual as of 30 September 2016	
SOCIAL IMPACT	SO 1	Develop Camp John Hay as a Premier Tourist and Investment Destination													
	SM 1	Number of new locators or projects signed	Number of new locators or projects	7.5%	Actual / Target x Weight	-	-	1	2	2	3	2	3	2	3
										(New Lease Contracts for the following: a. Mile-Hi Center; b. Cantinetta; and c. Starbucks.)				(New Lease Contracts for the following: a. Mile-Hi Center; b. Cantinetta; and c. Starbucks.)	
	SM 2	Number of jobs generated in the JHSEZ	Absolute number	7.5%	Actual / Target x Weight	3,473	4,176	5,090	5,050	5,500	5,120	5,500	5,134	5,500	5,264
	SM 3	Gross sales of business enterprises within the JHSEZ	Absolute number	5%	Actual / Target x Weight	No Baseline Data Available	₱150M	₱835.69M	₱550M	₱600M	₱241 M	₱600M	₱463 M	₱600M	₱631.4M

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	Component					Baseline Data (Actual)			CY 2016	2016				
	Objective/ Measure	Formula	Weight	Rating System	2013	2014	2015	Target	1st Quarter		2nd Quarter		3rd Quarter	
									Target	Actual as of 31 March 2016	Target	Actual as of 30 June 2016	Target	Actual as of 30 September 2016
SOCIAL IMPACT	SO 2	Ensure Sustainable Multiple Use of the Forest Watershed												
	SM 4	Issuance of ISO 14001 Environmental Management System	Based on milestone	10%	10%- Activity 5 7.5%- Activity 4 5%- Activity 3 2.5%- Activity 2 0%- Activity 1	No Baseline Data Available	No Baseline Data Available	a. Research and thorough study on ISO 14001 Compliance Processes, procedures and standards (in-house); and b. Establishment of the JHMC-QMS.	Formulation of the Environmental Management Plan (EMP)	Formulation of the Environmental Management Plan (EMP)	a. Activity 1- Establishment of the Manuals for Solid Waste Management and Hazardous Waste Management. This will be presented for approval by the JHMC- BOD on 28 June 2016. b. Activity 2- On-going Assessment of the Environmental Impacts of JHMC processes and activities for submission to EMB-CAR. c. Activity 4- Regulatory and Permitting Review of Projects within the JHSEZ. Communications were sent to concerned agencies such as BCDA and DENR-EMB-CO for this purpose.	Formulation of the Environmental Management Plan (EMP)	The JHMC Solid Waste Management and Hazardous Waste Management Guidance Manuals were approved by the JHMC-BOD on June 13, 2016. An in-house assessment of the environmental impacts of JHMC processes and activities was initiated.	Formulation of the Environmental Management Plan (EMP)

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JOHN HAY MANAGEMENT CORPORATION

Performance Monitoring Report

Component		Baseline Data (Actual)				CY 2016		2016							
								1st Quarter		2nd Quarter		3rd Quarter			
Objective/ Measure	Formula	Weight	Rating System	2013	2014	2015	Target	Target	Actual as of 31 March 2016	Target	Actual as of 30 June 2016	Target	Actual as of 30 September 2016		
SOCIAL IMPACT	SM 5	Compliance of JHMC to National Ambient Air Quality Standards on particulate Matter 10 (PM10) within the JHSEZ	Number of tests which resulted in Good Air Quality (0-54µg/name)/ Total number of tests	5%	Actual / Target x Weight	11 µg/ m ³ PM 10	22.95 µg/ m ³ PM 10	Average of 22.67 µg/ m ³ PM 10 for the year	100% (8/8) of the tests resulted in Good Quality	100% (8/8) of the tests resulted in Good Quality	Ambient Air Monitoring for the 1st Quarter was conducted on the following dates and stations: a. March 21-27, 2016 at the Mile Hi Center with analysis = 42 µg/ m ³ PM 10 b. March 27 - April 03, 2016 at the Baguio Ayala Land Techno hub with analysis = 33 µg/ m ³ PM 10 .	100% (8/8) of the tests resulted in Good Quality	Ambient Air monitoring were conducted for the Second Quarter 2016: May 19-20, 2016 at the Mile Hi Center with analysis = 25µg/ m³ PM 10 May 20-21, 2016 at the Baguio Ayala Land Techno hub with analysis = 42 µg/ m³ PM 10 .	100% (8/8) of the tests resulted in Good Quality	Ambient Air monitoring were conducted for the Third Quarter 2016 facilitated by the EMB-CAE September 13-14, 2016 at the Mile Hi Center. September 14-15, 2016 at the Baguio Ayala Land Technohub. No results were issued as of the report date.
	<i>Sub-total</i>														
STAKEHOLDERS	SO 3 Enforce Efficient and Effective Regulation in the JHSEZ and JHRA														
	SM 6	Stakeholder's Satisfaction Survey	Based on result of survey 90%-100% = Excellent 85%-89%=Very Satisfactory 80%-84% = Satisfactory 75%-79% = Fair 74% and below = Poor	10%	Actual / Target x Weight	80% (SEZAD)	90% (SEZAD)	96.43% (As validated by the GCG)	84%	84%	93.5% (The data for the computation covers both core and internal customers.)	84%	96% (The data for the computation covers both core and internal customers.)	84%	90% (The data for the computation covers both core and internal customers.)
FINANCIAL	SO 4 Increase JHMC Revenues to Attain Financial Viability														
	SM 7	Revenue generated by JHSEZ	Actual amount in Million Pesos	7.5%	Actual / Target x Weight	₱78.37M	₱70.79M	₱71M	₱72M	₱18M (Quarterly)	₱18.4M	₱18M (Quarterly)	₱18.4M	₱18M (Quarterly)	₱18.5M (Quarterly)
	SM 8	Zone Revenue Collection Efficiency	Actual Collection / Total Zone Revenue for the year	7.5%	Actual / Target x Weight	61%	84%	85%	86%	21.5% (Quarterly)	25.22%	21.5% (Quarterly)	25.78%	21.5% (Quarterly)	24.47%
<i>Sub-total</i>															

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	Objective/ Measure	Formula	Weight	Rating System	2013	2014	2015		Target	1st Quarter		2nd Quarter		3rd Quarter	
								Target		Actual as of 31 March 2016	Target	Actual as of 30 June 2016	Target	Actual as of 30 September 2016	
INTERNAL PROCESS	SO 5	Improve Efficiency and Effectiveness													
	SM 9	Issuance of Permit to Operate (PTO) for Business Enterprises in the JHSEZ from the date of receipt of complete requirements	Average processing time for renewal	7.5%	Actual / Target x Weight	20 mins. for renewal	30 mins. for renewal	15.2 mins. For renewal	15 mins. for renewal	15 mins. for renewal	8.18 mins. for renewal	15 mins. for renewal	5.7 mins. for renewal	15 mins. for renewal	5.10 mins. for renewal
			Average processing time for start-up	7.5%	Actual / Target x Weight	10 calendar days for start-up	10 calendar days for start-up	No PTO issued for start-up business in CY 2015	7 calendar days for start-up	7 calendar days for start-up	Three (3) calendar days for start-up	7 calendar days for start-up	Three (3) calendar days for start-up	7 calendar days for start-up	Three (3) calendar days for start-up
	SM 10	Asset Disposition Manual	Milestone achieved	7.5%	All or nothing	-	-	None Existing	Board Approved Manual for the Asset Disposition	Board Approved Manual for the Asset Disposition	The Asset Disposition Manual is under study by JHMC Management. This will be presented to the JHMC- BOD in 3rd Quarter of the year.	Board Approved Manual for the Asset Disposition	The Asset Disposition Manual is under study by JHMC Management. This will be presented to the JHMC- BOD in 3rd Quarter of the year.	Board Approved Manual for the Asset Disposition	Proposed Asset Disposition Manual for presentation to the Board October 24, 2016
	<i>Sub-total</i>		22.5%												
	SO 6	Establish Quality Management System													
	SM 11	ISO Certification for all processes	Based on milestones	5%	All or nothing	4 processes documented	6 out of 6 documented	ISO Certification 9001:2008 of all services and process of JHMC	Passed Surveillance Audit	Passed Surveillance Audit	Surveillance audit will be conducted on 20 February 2017.	Passed Surveillance Audit	Surveillance audit will be conducted on 20 February 2017.	Passed Surveillance Audit	Surveillance audit will be conducted on 20 February 2017.

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									Target	Actual as of 31 March 2016	Target	Actual as of 30 June 2016	Target	Actual as of 30 September 2016	
LEARNING GROWTH	SO 7	Improve Technology and Infrastructure Support													
	SM 12	Number of processes automated	Based on milestones	7.5%	All or nothing	1 (Document Management System)	1 (Special Economic Zone Information System)	2 (Human Resource Information System and Network Management System)	SEZAD Information System (Phase 2)	SEZAD Information System (Phase 2)	The Completed Staff Work (CSW) is under study by JHMC due to the increase in the cost for the development of the system.	SEZAD Information System (Phase 2)	The Completed Staff Work (CSW) is under study by JHMC due to the increase in the cost for the development of the system.	SEZAD Information System (Phase 2)	The Terms of Reference (TOR) is drafted for Board approval on 24 October 2016 Board Meeting
	SO 8	Improve Knowledge and Skills, Professionalism and Career Development													
	SM 13	Establishment of a Competency Model	Based on milestones	5%	All or nothing	-	-	Average of 54.41 training hours per employee for the year	Board-approved Competency Model	Board-approved Competency Model	The Terms of Reference (TOR) is under study by the JHMC.	Board-approved Competency Model	The Terms of Reference (TOR) is under study by the JHMC.	Board-approved Competency Model	The draft Contract for the procurement of a Consultant for the development of JHMC's Competency Model was transmitted to OGCC for review. The Notice to Proceed (NTP) will be issued to the winning bidder upon receipt of OGCC's review of the Contract.
		<i>Sub-total</i>		18.0%											
		TOTAL		100%											

Note: The Objectives/Measures, Formula, Weight, Rating System and CY 2016 Targets are based on the Summary of Agreement signed on 23 November 2015.

Prepared:

IAN MOISES S. LARANJO
Corporate Planning Assistant/ Clerk
Date: _____

Certified Correct:

RONALD B. ZAMBRANO
Finance Manager/ OIC-Corporate Planning

Approved by:

JAMIE ELOISE M. AGBAYANI, M.D.
President and CEO
Date: 102406