

13 February 2017

RD Liza B. Fangsilat
Department of Budget and Management
No. 8 Gen. Segundo St., Kisad Road,
Baguio City

Dear Regional Director Fangsilat :

This is to respectfully transmit the Annual Procurement Plan – Common Use Supplies and Equipment of John Hay Management Corporation in compliance with DBM Circular Letter No. 2013 – 14 dated November 29, 2013.

Thank you.

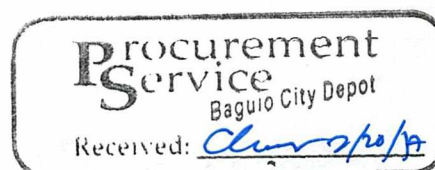
Respectfully yours,



ALLAN RAZON GARCIA
President and CEO

John Hay Management Corporation
a member of the BCDA Group

OPCEO-OUT-2017-0081



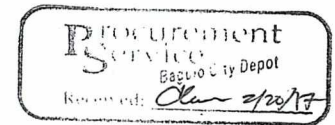
Pages 1 of 6
ANNUAL PROCUREMENT PLAN FOR 2017
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- Region XIII
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Cataman)- Regions VI, VII, VIII, X, & XI
 - Surigao Del Norte - Surigao Del Norte
 - Zamboanga Sibugay- Zamboanga Sibugay
 - Camiguin - Camiguin
- Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-phillips.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - DBM Central Office- for entities in the Central Office
 - DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

 - ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - ps.app.deped@gmail.com- For primary and secondary schools
 - ps.app.lgu@gmail.com- For Local Government Units
- Consistent with Circular Letter No.2016-09 dated October 27, 2016, the APP for FY 2017 must be submitted on or before **November 30, 2016**.
- Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017 -PS- Central Office).
- For further assistance/clarification, agencies may call the Corporate Planning and Business Development Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.



Department/Bureau/Office: **JOHN HAY MANAGEMENT CORPORATION**
Region: **CORDILLERA ADMINISTRATIVE REGION (CAR)**
Address: **CAMP JOHN HAY, Baguio City**

Agency Account Code: _____

Contact Person: **LEA C. QUISOBEN - MAGUILAO**
Position: **General Services Division Manager**
E-mail: **leaquisoben-maguilao@jhmc.com.ph**
Telephone/Mobile Nos: **(074-424-4203)**

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			Total Quantity
A. AVAILABLE AT PROCUREMENT SERVICE STORES																								
COMMON ELECTRICAL SUPPLIES																								
1 BATTERY, size AA, alkaline, 2 pieces per blister pack	pack				0	0				0	0				0	0				0	0	20	17.42	348.40
2 BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack				0	0				0	0				0	0				0	0	35	15.03	526.05
COMMON OFFICE SUPPLIES																								
1 AIR FRESHENER, 280mL/can	can				0	0				0	0				0	0				0	0	500	83.20	41,600.00
2 ALCOHOL, 70%, ethyl, 500ml	bottle				0	0				0	0				0	0				0	0	500	47.82	23,910.00
3 CARBON FILM, A4 size, 100 sheets per box	box				0	0				0	0				0	0				0	0	4	197.58	790.32
4 CARTOLINA, assorted color, 20 pieces per pack	pack				0	0				0	0				0	0				0	0	2	64.48	128.96
5 CLEARBOOK, A4 size	piece				0	0				0	0				0	0				0	0	30	39.52	1,185.60
6 CLEARBOOK, Legal size	piece				0	0				0	0				0	0				0	0	20	43.68	873.60
7 CLIP, backfold, 19mm, 12 pieces per box	box				0	0				0	0				0	0				0	0	10	7.28	72.80
8 CLIP, backfold, 25mm, 12 pieces per box	box				0	0				0	0				0	0				0	0	50	10.40	520.00
9 CLIP, backfold, 50mm, 12 pieces per box	box				0	0				0	0				0	0				0	0	50	36.38	1,819.00
10 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece				0	0				0	0				0	0				0	0	40	31.20	1,248.00
11 DATA FILE BOX, made with chipboard, with closed ends	box				0	0				0	0				0	0				0	0	200	69.78	13,956.00
12 ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box				0	0				0	0				0	0				0	0	10	381.54	3,815.40

Item & Specifications		Unit of Measure	Quantity Requirement																				Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
			Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			Total Quantity
13	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box				0	0				0	0				0	0				0	0	5	507.40	2,537.00
14	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box				0	0				0	0				0	0				0	0	15	621.71	9,325.65
15	ENVELOPE, EXPANDING, plastic	piece				0	0				0	0				0	0				0	0	7	27.61	193.27
16	ENVELOPE, MAILING, 500 pieces per box, 80 gsm	box				0	0				0	0				0	0				0	0	4	499.20	1,996.80
17	FASTENER, for paper, metal, 50 sets per box	box				0	0				0	0				0	0				0	0	30	57.09	1,712.70
18	FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece				0	0				0	0				0	0				0	0	10	70.67	706.70
19	FOLDER, L-type, A4, 50 pieces pack	pack				0	0				0	0				0	0				0	0	5	166.40	832.00
20	FOLDER, L-type, Legal size, 50 pieces per pack	pack				0	0				0	0				0	0				0	0	25	203.84	5,096.00
21	FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box				0	0				0	0				0	0				0	0	10	746.72	7,467.20
22	INDEX TAB, self-adhesive, 5 set/box, assorted colors	box				0	0				0	0				0	0				0	0	100	47.90	4,790.00
23	MARKER, fluorescent, 3 colors per set	set				0	0				0	0				0	0				0	0	15	35.55	533.25
24	MARKER, permanent, bullet type, black	piece				0	0				0	0				0	0				0	0	30	9.65	289.50
25	MARKER, permanent, bullet type, blue	piece				0	0				0	0				0	0				0	0	30	9.65	289.50
26	NOTE BOOK, stenographer's, 40 leaves, spiral	piece				0	0				0	0				0	0				0	0	50	10.40	520.00
27	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad				0	0				0	0				0	0				0	0	120	40.54	4,864.80
28	PAPER CLIP, gem type, 48mm, 100 pieces per box	box				0	0				0	0				0	0				0	0	50	12.85	642.50
29	PAPER CLIP, gem type, 32mm, 100 pieces per box	box				0	0				0	0				0	0				0	0	40	6.43	257.20
30	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0	0				0	0				0	0				0	0	250	114.85	28,712.50
31	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream				0	0				0	0				0	0				0	0	10	88.40	884.00
32	PENCIL, lead, w/eraser, one(1) dozen per box	box				0	0				0	0				0	0				0	0	24	19.62	470.88
33	PHILIPPINE NATIONAL FLAG	piece				0	0				0	0				0	0				0	0	4	278.72	1,114.88
34	RUBBER BAND, 70mm min lay flat length (#18)	box				0	0				0	0				0	0				0	0	2	93.31	186.62
35	SIGN PEN, blue	piece				0	0				0	0				0	0				0	0	144	38.10	5,486.40
36	STAMP PAD, felt pad, min 60mm x 100mm	piece				0	0				0	0				0	0				0	0	5	27.66	138.30
37	TAPE, transparent, 24mm, 50 meters	roll				0	0				0	0				0	0				0	0	40	10.92	436.80
38	TAPE, packaging, 48mm, 50 meters length	roll				0	0				0	0				0	0				0	0	40	32.74	1,309.60
39	TOILET TISSUE, 12 rolls per pack	pack				0	0				0	0				0	0				0	0	450	67.60	30,420.00
COMMON OFFICE DEVICES																							0		-
1	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece				0	0				0	0				0	0				0	0	10	114.28	1,142.80
2	SCISSORS, (6")	pair				0	0				0	0				0	0				0	0	20	13.73	274.60
3	STAPLER, standard	piece				0	0				0	0				0	0				0	0	10	82.16	821.60
4	STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece				0	0				0	0				0	0				0	0	5	878.80	4,394.00
5	STAPLE REMOVER, plier type	piece				0	0				0	0				0	0				0	0	10	18.18	181.80
6	TAPE DISPENSER, table top	piece				0	0				0	0				0	0				0	0	10	47.72	477.20
7	WASTE BASKET, non-rigid plastic	piece				0	0				0	0				0	0				0	0	5	23.90	119.50
COMMON JANITORIAL SUPPLIES																							0		-
1	DISINFECTANT SPRAY, 400-550 grams	can				0	0				0	0				0	0				0	0	200	119.60	23,920.00
2	DUST PAN, non-rigid plastic	piece				0	0				0	0				0	0				0	0	10	24.96	249.60
3	FLOOR WAX, Paste, red	can				0	0				0	0				0	0				0	0	4	202.80	811.20
4	FURNITURE CLEANER, aerosol, 300mL/can	can				0	0				0	0				0	0				0	0	100	84.76	8,476.00
5	INSECTICIDE, aerosol type, 600mL/can	can				0	0				0	0				0	0				0	0	30	124.80	3,744.00
6	SCOURING PAD, 5 pieces per pack	pack				0	0				0	0				0	0				0	0	25	102.96	2,574.00
7	TRASHBAG, plastic, transparent, 10pcs/roll	roll				0	0				0	0				0	0				0	0	115	139.88	16,086.20
COMMON OFFICE EQUIPMENT																							0		-
1	CHAIR, monobloc, without armrest, beige	piece				0	0				0	0				0	0				0	0	200	254.68	50,936.00
2	ELECTRIC FAN, stand type	unit				0	0				0	0				0	0				0	0	4	967.10	3,868.40
3	PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit				0	0				0	0				0	0				0	0	1	10,000.00	10,000.00
4	TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit				0	0				0	0				0	0				0	0	25	1,289.60	32,240.00

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COMMON COMPUTER SUPPLIES																											
1	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece				0	0				0	0				0	0				0	0	2		2,818.40	5,636.80	
2	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece				0	0				0	0				0	0				0	0	10		194.48	1,944.80	
HANDBOOK ON PROCUREMENT																											
1	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece				0	0				0	0				0	0				0	0	12		61.83	741.96	
2	Procurement of Civil Works, 139-149 pages																						2		37.65	75.30	
3	Procurement of Consulting Services 139-149 pages																						2		22.36	44.72	
4	Sample Forms, 8 1/4" x 11-3/4", 328 pages																						2		88.40	176.80	
5	Public Bidding Checklist, 6" x 9", 70 pages																						2		13.52	27.04	
6	Generic Procurement																						2		130.00	260.00	
CONSUMABLES																											
1	INK CART, CANON PG-810, Black	cart				0	0				0	0				0	0				0	0	30		774.80	23,244.00	
2	INK CART, CANON CL-811, Colored	cart				0	0				0	0				0	0				0	0	30		1,022.32	30,669.60	
3	INK CART, HP 51645A, (HP45), Black	cart				0	0				0	0				0	0				0	0	10		1,346.80	13,468.00	
4	INK CART, HP CD887AA, (HP703), Black	cart				0	0				0	0				0	0				0	0	10		358.80	3,588.00	
5	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0				0	0				0	0				0	0	10		358.80	3,588.00	
6	TONER CART, SAMSUNG ML-D2850B, Black	cart				0	0				0	0				0	0				0	0	5		4,992.00	24,960.00	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
COMMON ELECTRICAL SUPPLIES																											
1	Wireless Microphone System Lapel (2), Skintone Headset small piece mic	unit				0	0				0	0				0	0				0	0	2		3,000.00	6,000.00	
2	Compact Charger, 4 slot battery charger	unit																					1		2,424.00	2,424.00	
COMMON OFFICE EQUIPMENT																											
1	Digital Recorder w/ built-in USB, 4GB on board storage plus micro SD	unit				0	0				0	0				0	0				0	0	2		5,000.00	10,000.00	
2	extension Cord	ea				0	0				0	0				0	0				0	0	5		200.00	1,000.00	
3	Label Maker (Small and Big)	unit				0	0				0	0				0	0				0	0	2		4,500.00	9,000.00	
4	Table, Folding, 6-8 seaters	unit				0	0				0	0				0	0				0	0	15		4,500.00	67,500.00	
5	Filing cabinet, 4-layers, lateral, black	unit				0	0				0	0				0	0				0	0	5		8,000.00	40,000.00	
6	Office Table, 1200mm L x 600mm W x 700 mm H; High pressured laminated table; Marine plywood board; with built-in cabinet and shelves	unit				0	0				0	0				0	0				0	0	10		10,000.00	100,000.00	
7	Mobile Pedestal Cabinet: Dimensions of 25 1/2" H x 15 1/8" W x 22" D; Gauge #24 (standard); light gray enamel coated finish; provided with handle, label holder, centralized lock with duplicate keys, hang-type bearing, mounted on rubber caster	unit				0	0				0	0				0	0				0	0	5		4,000.00	20,000.00	
8	Steel shelving/Rack, 7 adjustable shelves, dark/gray; dimensions of 72" H x 36" W x 18" D; gauge #24 (standard); provided with slotted angular bar post with size 1 1/2" x 1 1/2" x 1/8" thick, self thickness 1" with mid stiffer	unit				0	0				0	0				0	0				0	0	10		5,000.00	50,000.00	





Item & Specifications		Unit of Measure	Quantity Requirement																					Price Catalogue as of October 14, 2016	TOTAL AMOUNT
			Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity		
9	Filing cabinet, 4 drawers, dark gray; dimensions 52" H x 19" W x 28" D; gauge #24 (standard); provided with cylinder lock with duplicate keys, handle with label holder, adjustable divider and ball bearing suspension	unit				0	0				0	0				0	0				0	0	10	5,800.00	58,000.00
COMMON OFFICE SUPPLIES																									
1	Ballpen, Blue	pc				0	0				0	0				0	0				0	0	100	8.00	800.00
2	Special Paper - Green 90 gsm - New Capri	pk				0	0				0	0				0	0				0	0	88	50.00	4,400.00
3	Ribbon, Typewriter	spool				0	0				0	0				0	0				0	0	20	17.00	340.00
4	Push pins	bx				0	0				0	0				0	0				0	0	20	100.00	2,000.00
5	Trodar - stamp (dater) self inking	unit				0	0				0	0				0	0				0	0	20	489.90	9,798.00
6	PVC ID Card	bndl				0	0				0	0				0	0				0	0	8	2,500.00	20,000.00
7	Ribbon, YMCKOK ID printer	ea				0	0				0	0				0	0				0	0	12	3,500.00	42,000.00
8	External HDD 2TB	unit				0	0				0	0				0	0				0	0	5	3,170.00	15,850.00
9	Special Paper, A4, 10pcs/pack	pk																					50	60.00	3,000.00
10	Staple Wire,ETONA, heavy duty (binds 50 to 100 pages)	unit																					1	50.00	50.00
11	Inkjet Printer, with original CISS	unit																					4	4,000.00	16,000.00
12	Gel pen, 1.0mm, uni ball, blue	pcs				0	0				0	0				0	0				0	0	20	85.00	1,700.00
13	Colored Paper, legal, 70GSM, legal	pk				0	0				0	0				0	0				0	0	3	170.00	510.00
14	Fastener Screw, 1"	pcs				0	0				0	0				0	0				0	0	100	2.00	200.00
15	Fastener Screw, 2"	pcs				0	0				0	0				0	0				0	0	100	3.00	300.00
16	Fastener Screw, 3"	pcs				0	0				0	0				0	0				0	0	100	4.00	400.00
17	Record Box, a3 1/8" x 10 7/8" x 15 3/4", detachable cover, with hole on both sides for handling, Heavy Duty	box																					30	300.00	9,000.00
18	POS Paper, 4rolls/pack	pk																					50	75.00	3,750.00
19	POS Printer Ink	btlt																					4	200.00	800.00
20	Rice Sacks, empty	pc				0	0				0	0				0	0				0	0	20	12.00	240.00
21	Accountable Forms (50 pads Official Receipts from the NPO)	pad																					100	500.00	50,000.00
22	Ribbon, 1 inch, red satin 50 yards	yards				0	0				0	0				0	0				0	0	10	130.00	1,300.00
23	Ribbon, 1 inch, green satin 50 yards	yards				0	0				0	0				0	0				0	0	10	130.00	1,300.00
24	Ribbon, 1 inch, silver satin 50 yards	yards				0	0				0	0				0	0				0	0	10	130.00	1,300.00
25	Ribbon, 1 inch, Blue satin 50 yards	yards				0	0				0	0				0	0				0	0	10	130.00	1,300.00
26	Ribbon, 1/4 inch, red satin 50 yards	yards				0	0				0	0				0	0				0	0	10	100.00	1,000.00
27	Ribbon, 1/4 inch, green satin 50 yards	yards				0	0				0	0				0	0				0	0	10	100.00	1,000.00
28	Ribbon, 1/4 inch, blue satin 50 yards	yards				0	0				0	0				0	0				0	0	10	100.00	1,000.00
29	Ribbon, 1/4 inch, red, silver 50 yards	yards				0	0				0	0				0	0				0	0	10	100.00	1,000.00
30	Photo Paper, A4 Glossy 20 sheets	pack				0	0				0	0				0	0				0	0	20	90.00	1,800.00
31	Sticker Paper, white	pad				0	0				0	0				0	0				0	0	5	80.00	400.00
32	Stamping Dater Self Inking Stamp	pcs				0	0				0	0				0	0				0	0	1	489.90	489.90
33	Post it Flag Blue	pcs				0	0				0	0				0	0				0	0	24	80.00	1,920.00
34	Post it Flag Green	pcs				0	0				0	0				0	0				0	0	24	80.00	1,920.00
35	Post it Flag Red	pcs				0	0				0	0				0	0				0	0	24	80.00	1,920.00
36	Post it Flag Orange	pcs				0	0				0	0				0	0				0	0	24	80.00	1,920.00
37	Superfax Sensitized Film	pk				0	0				0	0				0	0				0	0	24	500.00	12,000.00
38	Stamp Pad INK, black, 50mL	pad				0	0				0	0				0	0				0	0	4	100.00	400.00
39	Ring Binder, 12mm x 1.2m (1/2" x 44")	pcs				0	0				0	0				0	0				0	0	100	5.44	544.00
40	Ring Binder, 24mm x 1.2m (3/4" x 44")	pcs				0	0				0	0				0	0				0	0	100	11.66	1,166.00
41	Barcode Printer Sticker	pcs				0	0				0	0				0	0				0	0	6	1,300.00	7,800.00
42	Ring Binder 1"	pcs				0	0				0	0				0	0				0	0	100	8.00	800.00
43	Folder A4 Green with transparent plastic front	pc				0	0				0	0				0	0				0	0	100	18.00	1,800.00
44	Folder long green with transparent plastic front	pk				0	0				0	0				0	0				0	0	100	80.00	8,000.00
45	Specialty Board, A4, 10 boards/pack, white	pk				0	0				0	0				0	0				0	0	10	75.00	750.00
46	Specialty Board, A4, 10 boards/pack, cream	pk				0	0				0	0				0	0				0	0	10	75.00	750.00
47	Specialty Board, US Folio 10 boards/pack	pk				0	0				0	0				0	0				0	0	10	95.00	950.00
48	Label tape, big	ea				0	0				0	0				0	0				0	0	24	995.00	23,880.00
49	Label tape, small	ea				0	0				0	0				0	0				0	0	24	900.00	21,600.00

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			Total Quantity
COMMON JANITORIAL SUPPLIES																								
1 Dishwashing liquid	pk				0	0				0	0				0	0				0	0	184	15.00	2,760.00
2 Liquid Soap	btl				0	0				0	0				0	0				0	0	100	50.00	5,000.00
3 Soap, 70 grams	ea				0	0				0	0				0	0				0	0	20	17.00	340.00
4 Face mask, ordinary	pc				0	0				0	0				0	0				0	0	100	9.00	900.00
CONSUMABLES																						0		
1 Bottled Water, 500 ml	bx				0	0				0	0				0	0				0	0	48	500.00	24,000.00
2 Coffee, 3 in 1, sachet	pk				0	0				0	0				0	0				0	0	60	180.00	10,800.00
3 Purified water, 5 gl	btl				0	0				0	0				0	0				0	0	2400	25.00	60,000.00
4 INK, CART, HP C658A/D, No.78, Tricolor	cart				0	0				0	0				0	0				0	0	5	1,549.60	7,748.00
5 Mefenamic Acid, 500mg	pc				0	0				0	0				0	0				0	0	40	9.00	360.00
6 Phenylephrine HCl, Chlorphenamine Maleate, Paracetamol (Capsule)	pc				0	0				0	0				0	0				0	0	40	7.00	280.00
7 Loperamide	pc				0	0				0	0				0	0				0	0	24	10.00	240.00
8 Ground Coffee, 1kg	pk				0	0				0	0				0	0				0	0	40	300.00	12,000.00
9 Creamer, 200g	pk				0	0				0	0				0	0				0	0	100	60.00	6,000.00
10 Choco drink, sachet	dozen				0	0				0	0				0	0				0	0	60	80.00	4,800.00
11 Sugar, brown, 1kg	pk				0	0				0	0				0	0				0	0	100	50.00	5,000.00
12 Bottled Water, 350 ml	ea				0	0				0	0				0	0				0	0	1500	20.00	30,000.00
13 Paper Towel, Absorbent, Boxes	bx				0	0				0	0				0	0				0	0	60	40.00	2,400.00
14 Assorted Condiments (catsup, fish sauce, vinegar, soy sauce, hot sauce, salt)	ea				0	0				0	0				0	0				0	0	34	1,000.00	34,000.00
15 Assorted Soda	can				0	0				0	0				0	0				0	0	1500	30.00	45,000.00
16 Assorted Juices	can				0	0				0	0				0	0				0	0	1500	30.00	45,000.00
17 Other Items (Straw, toothpick, sando bags)	pk				0	0				0	0				0	0				0	0	12	500.00	6,000.00
18 Paper cups	ea				0	0				0	0				0	0				0	0	24	100.00	2,400.00
19 Paper Bowls	ea				0	0				0	0				0	0				0	0	24	100.00	2,400.00
20 Powder Chocolate	bx				0	0				0	0				0	0				0	0	24	100.00	2,400.00
21 Tea/ box	bx				0	0				0	0				0	0				0	0	12	300.00	3,600.00
22 Primer Ink Cart, Canon 66 (black)	ea				0	0				0	0				0	0				0	0	30	750.00	22,500.00
23 Primer Ink Cart, Canon 98 (colored)	ea				0	0				0	0				0	0				0	0	30	800.00	24,000.00
24 Printer Ink Cartridge LC 539 XBLK	ea				0	0				0	0				0	0				0	0	20	550.00	11,000.00
25 Printer Ink Cartridge LC 535 XLC	ea				0	0				0	0				0	0				0	0	20	550.00	11,000.00
26 Printer Ink Cartridge LC 535 XLM	ea				0	0				0	0				0	0				0	0	20	550.00	11,000.00
27 Printer Ink Cartridge LC 539 XLY	ea				0	0				0	0				0	0				0	0	20	550.00	11,000.00
28 CISS Ink 1 Liter Black	btl				0	0				0	0				0	0				0	0	20	500.00	10,000.00
29 Ink Cartridge, HP C658A/D, NO 45 Black	ea				0	0				0	0				0	0				0	0	10	1,500.00	15,000.00
30 Ink Cartridge, Brother, MFC 9140CDN DL 261,BLK	ea				0	0				0	0				0	0				0	0	5	750.00	3,750.00
31 Ink Cartridge, Brother, MFC 9140CDN DL 261, CYAN	ea				0	0				0	0				0	0				0	0	5	750.00	3,750.00
32 Ink Cartridge, Brother, MFC 9140CDN DL 261, Magenta	ea				0	0				0	0				0	0				0	0	5	750.00	3,750.00
33 Ink Cartridge, Brother, MFC 9140CDN DL 261, Yellow	ea				0	0				0	0				0	0				0	0	5	750.00	3,750.00
34 Printer Ink, Canon PGBK 725	ea				0	0				0	0				0	0				0	0	10	750.00	7,500.00
35 Printer Ink, Canon BK 726	ea				0	0				0	0				0	0				0	0	10	750.00	7,500.00
36 Printer Ink, Canon M 726	ea				0	0				0	0				0	0				0	0	10	725.00	7,250.00
37 Printer Ink, Canon C 726	ea				0	0				0	0				0	0				0	0	10	725.00	7,250.00
38 Printer Ink, Canon Y 726	ea				0	0				0	0				0	0				0	0	10	725.00	7,250.00
39 Printer Ink HP 711 B	ea				0	0				0	0				0	0				0	0	10	1,400.00	14,000.00
40 Printer Ink HP 711 C	ea				0	0				0	0				0	0				0	0	10	1,500.00	15,000.00
41 Printer Ink HP 711 Y	ea				0	0				0	0				0	0				0	0	10	1,500.00	15,000.00
42 Printer Ink HP 711 M	ea				0	0				0	0				0	0				0	0	10	1,550.00	15,500.00
43 HP 46 Colored Printer	ea				0	0				0	0				0	0				0	0	15	900.00	13,500.00
44 HP 46 Black Printer	ea				0	0				0	0				0	0				0	0	15	700.00	10,500.00
45 Ink Refill, EPSON L200 Series, Black	btl				0	0				0	0				0	0				0	0	10	500.00	5,000.00
46 Ink Refill, EPSON L200 Series, Red	btl				0	0				0	0				0	0				0	0	10	500.00	5,000.00
47 Ink Refill, EPSON L200 Series, Yellow	btl				0	0				0	0				0	0				0	0	10	500.00	5,000.00
48 Ink Refill, EPSON L200 Series, Blue	btl				0	0				0	0				0	0				0	0	10	500.00	5,000.00