

JHMC

JOHN HAY MANAGEMENT CORPORATION

Jamie Eloise M. Agbayani, M.D.
President and Chief Executive Officer

24February 2014

HON. ARNEL PACIANO D. CASANOVA, Esq.
President and Chief Executive Officer
Bases Conversion Development Authority
BCDA Corporate Center, 2/F Bonifacio Technology Center
31st St., Crescent Park West, Bonifacio Global City
Taguig City

Attention: **ATTY. NENA D. RADO**
Vice President – Finance Group

Dear **President Casanova**:

Allow us to respectfully submit the Budget Monitoring Report of the John Hay Management Corporation (JHMC) for the month of January 2014 as attached.

The report shows the current remaining balances of the JHMC's approved Corporate Operating Budget (COB) after deducting the actual expenses for the month.

With appreciation and warmest regards, I remain

Very truly yours,

Jamie Eloise M. Agbayani
JAMIE ELOISE M. AGBAYANI, M.D.

John Hay Management Corporation

a member of the BCDA Group



OPCEO-OUT-2014-0123

BCDA

EX2014 - 1620



Central Receiving & Releasing Area

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BY: *Jocanna Fernandez 3:30*

Budget Monitoring Report

As of January 31, 2014

EXPENSE ACCOUNT	APPROVED BUDGET (A)	REALIGNMENT (B)	SUPPLEMENTAL (C)	REVISED BUDGET (D=A+B+C)	ACTUAL EXPENSES		BALANCE (G = D-F)
					For the Month (E)	Year to Date (F)	
					PERSONAL SERVICES		
Salaries and Wages-Regular	15,225,838.64			15,225,838.64	894,977.16	894,977.16	14,330,861.48
Personnel Economic Relief Allowance (PERA)	684,000.00			684,000.00	43,000.00	43,000.00	641,000.00
Representation Allowance	1,396,800.00			1,396,800.00	81,700.00	81,700.00	1,315,100.00
Transportation Allowance	1,276,800.00			1,276,800.00	70,109.09	70,109.09	1,206,690.91
Clothing/Uniform Allowance	228,000.00			228,000.00	176,000.00	176,000.00	52,000.00
Other Bonuses and Allowances							0.00
Fringe Benefit	240,000.00			240,000.00			240,000.00
Anniversary Bonus	285,000.00			285,000.00			285,000.00
Overtime and Night Pay	468,509.69			468,509.69			468,509.69
Cash Gift	285,000.00			285,000.00			285,000.00
Year-End Bonus (13th Month Pay)	1,279,205.84			1,279,205.84			1,279,205.84
Life and Retirement Insurance Cont. SSS	741,692.40			741,692.40	46,852.90	46,852.90	694,839.50
PAG-IBIG Contributions	68,400.00			68,400.00	4,400.00	4,400.00	64,000.00
PHILHEALTH Contributions	222,043.00			222,043.00	10,400.00	10,400.00	211,643.00
ECC Contributions	17,400.00			17,400.00	1,100.00	1,100.00	16,300.00
Vacation and Sick Leave Monetization	611,571.68			611,571.68			611,571.68
Maternity Leave Benefit					21,018.15	21,018.15	(21,018.15)
Rice Subsidy	1,231,200.00			1,231,200.00			1,231,200.00
Life/Medical Insurance	684,000.00			684,000.00			684,000.00
Productivity Enhancement Incentive	285,000.00			285,000.00			285,000.00
Performance Based Bonus	1,995,000.00			1,995,000.00			1,995,000.00
Year End Benefit (Christmas Gift Check)	1,710,000.00			1,710,000.00			1,710,000.00
TOTAL PS	28,935,461.25			28,935,461.25	1,349,557.30	1,349,557.30	27,585,903.95
MAINTENANCE & OTHER OPERATING EXPENSES							
Travelling Expenses-Local	1,200,000.00			1,200,000.00	53,540.00	53,540.00	1,146,460.00
Travelling Expenses-BOD	800,000.00			800,000.00			800,000.00
Communication Expenses	950,000.00			950,000.00			950,000.00

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JOHN HAY MANAGEMENT CORPORATION
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Budget Monitoring Report

As of January 31, 2014

EXPENSE ACCOUNT	APPROVED BUDGET (A)	REALIGNMENT (B)	SUPPLEMENTAL (C)	REVISED BUDGET (D=A+B+C)	ACTUAL EXPENSES		BALANCE (G = D-F)
					For the Month (E)	Year to Date (F)	
Repairs and Maintenance-Building & Facilities	2,450,000.00			2,450,000.00			2,450,000.00
Repairs and Maintenance-Loghomes	2,000,000.00			2,000,000.00			2,000,000.00
Repairs and Maintenance-Furnitures, Fixtures & Equipment	350,000.00			350,000.00			350,000.00
Repairs and Maintenance-Motor Vehicles	600,000.00			600,000.00			600,000.00
Office Supplies Expenses	3,000,000.00			3,000,000.00	5,000.00	5,000.00	2,995,000.00
Fuel, Oil, and Lubricants Expenses	1,400,000.00			1,400,000.00	2,500.00	2,500.00	1,397,500.00
Spareparts	450,000.00			450,000.00			450,000.00
Rent Expense	50,000.00			50,000.00			50,000.00
Water & Illumination Expenses	780,000.00			780,000.00	15,734.90	15,734.90	764,265.10
Auditing Services	1,200,000.00			1,200,000.00			1,200,000.00
Training and Personnel Development	1,000,000.00			1,000,000.00	16,262.00	16,262.00	983,738.00
Representation Expenses	1,200,000.00			1,200,000.00	640.00	640.00	1,199,360.00
Meal Expenses-BOD	600,000.00			600,000.00	876.00	876.00	599,124.00
Subscription Expenses	100,000.00			100,000.00			100,000.00
Taxes, Duties and Licenses	540,000.00			540,000.00	3,750.00	3,750.00	536,250.00
Marketing and Advertising Expenses	1,800,000.00			1,800,000.00	115,901.40	115,901.40	1,684,098.60
Insurance Expenses	750,000.00			750,000.00			750,000.00
Car Insurance & Registration	280,000.00			280,000.00	8,746.97	8,746.97	271,253.03
Fidelity Bond Premiums	50,000.00			50,000.00			50,000.00
Security Services	26,838,000.00			26,838,000.00	8,936.58	8,936.58	26,829,063.42
Consultancy Services	4,200,000.00			4,200,000.00			4,200,000.00
Professional Services	1,700,000.00			1,700,000.00	22,899.76	22,899.76	1,677,100.24
Environment/Sanitary Services	3,000,000.00			3,000,000.00			3,000,000.00
Public Relations Program	3,000,000.00			3,000,000.00			3,000,000.00
General Services	2,150,000.00			2,150,000.00	58,287.40	58,287.40	2,091,712.60
Barangay Segregation	1,370,000.00			1,370,000.00			1,370,000.00
Legal Services	1,000,000.00			1,000,000.00	5,194.00	5,194.00	994,806.00
Gender & Development	1,000,000.00			1,000,000.00	11,742.62	11,742.62	988,257.38

Budget Monitoring Report

As of January 31, 2014

EXPENSE ACCOUNT	APPROVED BUDGET (A)	REALIGNMENT (B)	SUPPLEMENTAL (C)	REVISED BUDGET (D=A+B+C)	ACTUAL EXPENSES		BALANCE (G = D-F)
					For the Month (E)	Year to Date (F)	
					Janitorial Services	900,000.00	
Printing and Binding Expenses	650,000.00			650,000.00			650,000.00
National Commission of Indigeneous People (NCIP)	500,000.00			500,000.00			500,000.00
Planning Expenses - BOD	400,000.00			400,000.00			400,000.00
Records Management	400,000.00			400,000.00			400,000.00
Scout Barrio Housing Project	440,000.00			440,000.00			440,000.00
Corporate Social Responsibility	940,000.00			940,000.00			940,000.00
Miscellaneous Expenses	870,000.00			870,000.00	60,000.00	60,000.00	810,000.00
TOTAL MOOE	70,908,000.00			70,908,000.00	390,011.63	390,011.63	70,517,988.37
BOD EXPENSES							
I. Per Diems							
BOD Per Diem	1,200,000.00			1,200,000.00	90,000.00	90,000.00	1,110,000.00
BOD Chairman	144,000.00			144,000.00	12,000.00	12,000.00	132,000.00
Corporate Secretary Per Diem	120,000.00			120,000.00			120,000.00
BOD Per Diem (Committee Meeting)	792,000.00			792,000.00	36,000.00	36,000.00	756,000.00
II. Other Expenses							
Transportation Expenses	1,320,000.00			1,320,000.00			1,320,000.00
Representation Expenses	1,320,000.00			1,320,000.00			1,320,000.00
Communication Expenses	330,000.00			330,000.00			330,000.00
Performance Based Incentive	1,922,400.00			1,922,400.00			1,922,400.00
TOTAL BOD EXPENSES	7,148,400.00			7,148,400.00	138,000.00	138,000.00	7,010,400.00
CAPITAL OUTLAY							
A. OFFICE FURNITURE & FIXTURES							
(1) Steel Safe Cabinet	25,000.00			25,000.00			25,000.00
(1) Safety Cabinet	50,000.00			50,000.00			50,000.00
(1) Flat Screen TV	32,000.00			32,000.00			32,000.00
(1) Digital Camera	20,000.00			20,000.00			20,000.00
(1) Modukar Guard House	100,000.00			100,000.00			100,000.00
B. IT EQUIPMENT	423,000.00			423,000.00			423,000.00
(2) Desktop computers	90,000.00			90,000.00			90,000.00




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					For the Month	Year to Date	
					(E)	(F)	
(3) Laptops	135,000.00			135,000.00			135,000.00
(3) Scanners	150,000.00			150,000.00			150,000.00
(1) Fax & Printer Machine	10,000.00			10,000.00			10,000.00
(1) Printer	18,000.00			18,000.00			18,000.00
(2) Printers	20,000.00			20,000.00			20,000.00
C. SOFTWARE	60,000.00			60,000.00			60,000.00
(1) Anti-virus Licence Updates	60,000.00			60,000.00			60,000.00
D. TRANSPORTATION EQUIPMENT	2,900,000.00			2,900,000.00			2,900,000.00
(1) Commuter Van	1,400,000.00			1,400,000.00			1,400,000.00
(1) 4x4 pick-up	1,500,000.00			1,500,000.00			1,500,000.00
E. OTHER PROPERTY, PLANT & EQUIPMENT	1,000,000.00			1,000,000.00			1,000,000.00
(1) Tent	1,000,000.00			1,000,000.00			1,000,000.00
TOTAL CAPITAL OUTLAY	4,610,000.00			4,610,000.00			4,610,000.00
GRAND TOTAL	111,601,861.25			111,601,861.25	1,877,568.93	1,877,568.93	109,724,292.32

Certified correct:


JENNYLYN A. ESPOSITO
Budget Officer
Date: 02.22.14


MIRIAM M. MOSUELA
Finance Manager
Date: 2.22.14

Noted by:

ATTY. MICHELLE T. REGALA-NIEBRES
Vice President & COO
Date: _____


JAMIE ELOISE M. AGBAYANI, M.D.
President & CEO
Date: 2.26.14

John Hay Management Corporation
 Year end Benefit
 CY 2013

	Employee	Income Taxes	Year End Benefit - Christmas Gift Check	
			Net of tax d	Inclusive of tax e = c + d
1	Abad, Florence Joy M.	7,500.00	30,000.00	37,500.00
2	Abon, Eralie-Orenza L.	6,000.00	30,000.00	36,000.00
3	Adviento, Mark Jason B.	6,933.56	30,000.00	36,933.56
4	Agbayani, Jamie Eloise M.	9,600.00	30,000.00	39,600.00
5	Akia, Bobby V.	9,000.00	30,000.00	39,000.00
6	Apaling, Beviene	7,500.00	30,000.00	37,500.00
7	Ayeo-eo, Joey B.	6,000.00	30,000.00	36,000.00
8	Badon, Ana Kristina T.	7,500.00	30,000.00	37,500.00
9	Banatao, Albert A.	9,000.00	30,000.00	39,000.00
10	Banton, Jeffrey B.	7,500.01	30,000.00	37,500.01
11	Bayog, Renegade C.	900.00	6,000.00	6,900.00
12	Bello, Zaldy A.	9,000.00	30,000.00	39,000.00
13	Boncodin, Rodel	6,000.00	30,000.00	36,000.00
14	Cabusas, Rowena Faye C.	7,500.00	30,000.00	37,500.00
15	Certeza, April Dianne D	6,000.00	30,000.00	36,000.00
16	Chopchopen, Beverly A.	5,766.32	30,000.00	35,766.32
17	Colcol, Edsel U.	6,690.61	30,000.00	36,690.61
18	Dawagui, Julie Ann S.	7,500.00	30,000.00	37,500.00
19	Delos Reyes, Ponciano Jr. E.	5,414.31	30,000.00	35,414.31
20	Domingo, Evangeline T.	7,500.00	30,000.00	37,500.00
21	Esposo, Jennylyn A.	7,500.00	30,000.00	37,500.00
22	Estolas, Charisse Anne M.	7,500.00	30,000.00	37,500.00
23	Figuerres, Ferdinand	6,000.00	30,000.00	36,000.00
24	Garcia, Michelle B.	7,973.41	30,000.00	37,973.41
25	Lagria, Victor Joy D.	7,500.00	30,000.00	37,500.00
26	Latawan Danny B.	8,574.34	30,000.00	38,574.34
27	Ligante, Cesar G.	5,444.73	30,000.00	35,444.73
28	Lopez, Anna Maria G	9,000.00	30,000.00	39,000.00
29	Lositano, Eldie L.	7,500.00	30,000.00	37,500.00
30	Malong, Editha P.	7,500.00	30,000.00	37,500.00
31	Mosuela, Miriam M.	9,000.00	30,000.00	39,000.00
32	Nigos, Luzviminda M.	9,000.00	30,000.00	39,000.00
33	Novencido III, Daniel	7,500.00	30,000.00	37,500.00
34	Padilla, Fritz Gerald	7,500.00	30,000.00	37,500.00
35	Pascua, Noel Crisanto T.	5,984.56	30,000.00	35,984.56
37	Perez, Darwin C.	7,500.00	30,000.00	37,500.00
38	Piquis, Manuel B.	6,000.00	30,000.00	36,000.00
39	Quiño, Benjamin P. Jr.	6,000.00	30,000.00	36,000.00
40	Ramirez, Jun Ceasar S.	900.00	6,000.00	6,900.00
41	Reyes, Arlene M.	8,082.57	30,000.00	38,082.57
42	Reyes, Romeo	9,000.00	30,000.00	39,000.00
43	Santos, John Ronald C	9,000.00	30,000.00	39,000.00
44	Sereño, Manuel Jr	7,500.00	30,000.00	37,500.00
45	Tecan, Josephine Q.	7,500.00	30,000.00	37,500.00
46	Villa Remedios	7,500.00	30,000.00	37,500.00
47	Villanueva Rodel	3,986.00	30,000.00	33,986.00
48	Zambrano, Ronald B.	7,500.00	30,000.00	37,500.00
Total		340,749.10	1,392,000.00	1,732,749.10

MOOE	7,500.00 - 795	30,000.00 - 795	37,500.00
ACTUAL(exclude M'Pres)	315,650.42	1,302,000.00	1,617,650.42
TOTAL(ps+mooe-M'Pres)	323,150.42	1,332,000.00	1,655,150.42

Prepared and Certified by: *[Signature]*

BEVERLY A. CHOPCHOPEN
 Finance Analyst
 11/22/2013