

JHMC

JOHN HAY MANAGEMENT CORPORATION

Jamie Eloise M. Agbayani, M.D.
President and Chief Executive Officer

14 March 2014

HON. ARNEL PACIANO D. CASANOVA, Esq.
President and Chief Executive Officer
Bases Conversion and Development Authority
BCDA Corporate Center, 2/F Bonifacio Technology Center
31st St., Crescent Park West, Bonifacio Global City
Taguig City

Attention: **ATTY. NENA D. RADO**
Vice President – Finance Group



Dear **President Casanova**:

Allow us to respectfully submit the Budget Monitoring Report of the John Hay Management Corporation (JHMC) for the month of February 2014 as attached.

The report shows the current remaining balances of the JHMC's approved Corporate Operating Budget (COB) after deducting the actual expenses as of the end of the month.

With appreciation and warmest regards, I remain

Very truly yours,


JAMIE ELOISE M. AGBAYANI, M.D.
John Hay Management Corporation
a member of the BCDA Group

OPCEO-OUT-2014-0110

EX2014-2215
BASES CONVERSION & DEVELOPMENT AUTHORITY
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JOHN HAY MANAGEMENT CORPORATION
a member of The BCDA Group

Budget Monitoring Report

As of February 28, 2014


EXPENSE ACCOUNT	APPROVED BUDGET (A)	REALIGNMENT (B)	SUPPLEMENTAL (C)	REVISED BUDGET (D=A+B+C)	Approved Budget for the Month	ACTUAL EXPENSES - JHMC			BALANCE (H = D-G)
						For the Month - JHMC (E)	For the Month - BCDA (F)	Year to Date (G)	
PERSONAL SERVICES									
Salaries and Wages-Regular	15,225,838.64			15,225,838.64	1,268,819.89	915,167.34		1,810,144.50	13,415,694.14
Personnel Economic Relief Allowance (PERA)	684,000.00			684,000.00	57,000.00	43,956.52		86,956.52	597,043.48
Representation Allowance	1,396,800.00			1,396,800.00	116,400.00	81,700.00		163,400.00	1,233,400.00
Transportation Allowance	1,276,800.00			1,276,800.00	106,400.00	71,700.00		141,809.09	1,134,990.91
Clothing/Uniform Allowance	228,000.00			228,000.00		0.00		176,000.00	52,000.00
13th Month Pay	1,279,205.84			1,279,205.84		0.00		0.00	1,279,205.84
Cash Gift	285,000.00			285,000.00		0.00		0.00	285,000.00
Fringe Benefit	240,000.00			240,000.00		0.00		0.00	240,000.00
Rice Subsidy	1,231,200.00			1,231,200.00	102,600.00	0.00		0.00	1,231,200.00
Life/Medical Insurance	684,000.00			684,000.00		0.00		0.00	684,000.00
Year End Benefit (Christmas Gift Check)	1,710,000.00			1,710,000.00		0.00		0.00	1,710,000.00
Anniversary Bonus	285,000.00			285,000.00		0.00		0.00	285,000.00
Overtime and Night Pay	468,509.69			468,509.69	39,042.47	71,733.10		71,733.10	396,776.59
Leave Monetization	611,571.68			611,571.68		0.00		0.00	611,571.68
Maternity Leave Benefit						0.00		21,018.15	(21,018.15)
Productivity Enhancement Incentive	285,000.00			285,000.00		0.00		0.00	285,000.00
Performance Based Bonus	1,995,000.00			1,995,000.00		0.00		0.00	1,995,000.00
SSS Life and Retirement Insurance Cont.	741,692.40			741,692.40	61,807.70	47,552.70		94,405.60	647,286.80
PAG-IBIG Contributions	68,400.00			68,400.00	5,700.00	4,400.00		8,800.00	59,600.00
PHILHEALTH Contributions	222,043.00			222,043.00	18,503.58	10,612.50		21,012.50	201,030.50
ECC Contributions	17,400.00			17,400.00	1,450.00	1,120.00		2,220.00	15,180.00
TOTAL PS	28,935,461.25			28,935,461.25	1,777,723.64	1,247,942.16		2,597,499.46	26,337,961.79
MAINTENANCE & OTHER OPERATING EXPENSES									
Travelling Expenses-Local	1,200,000.00			1,200,000.00	100,000.00	171,660.13		225,200.13	974,799.87
Travelling Expenses-BOD	800,000.00			800,000.00	66,666.67	64,748.92		64,748.92	735,251.08
Communication Expenses	950,000.00			950,000.00	79,166.67	58,071.70		58,071.70	891,928.30
Repairs & Maintenance:						0.00		0.00	


EXPENSE ACCOUNT	APPROVED BUDGET (A)	REALIGNMENT (B)	SUPPLEMENTAL (C)	REVISED BUDGET (D=A+B+C)	Approved Budget for the Month	ACTUAL EXPENSES-JHMC			BALANCE (H = D-G)
						For the Month - JHMC (E)	For the Month - BCDA (F)	Year to Date (G)	
Building & Facilities	2,450,000.00		250,000.00	2,700,000.00		0.00		0.00	2,700,000.00
Loghomes	2,000,000.00			2,000,000.00		0.00		0.00	2,000,000.00
Furnitures, Fixtures & Equipment	350,000.00			350,000.00		0.00		0.00	350,000.00
Motor Vehicles	600,000.00			600,000.00	50,000.00	21,154.35		21,154.35	578,845.65
Motor Vehicle Spareparts	450,000.00			450,000.00	37,500.00	0.00		0.00	450,000.00
Supplies & Materials:						0.00		0.00	
Office Supplies Expenses	3,000,000.00			3,000,000.00	50,000.00	3,564.75		8,564.75	2,991,435.25
Fuel, Oil, and Lubricants Expenses	1,400,000.00			1,400,000.00	116,666.67	130,060.79		132,560.79	1,267,439.21
Rent Expense	50,000.00			50,000.00		0.00		0.00	50,000.00
Water & Illumination Expenses	780,000.00			780,000.00	65,000.00	9,162.51	36,774.12	61,671.53	718,328.47
Auditing Services	1,200,000.00			1,200,000.00	10,000.00	0.00		0.00	1,200,000.00
Training and Personnel Development	1,000,000.00			1,000,000.00	20,000.00	0.00		16,262.00	983,738.00
Representation Expenses	1,200,000.00			1,200,000.00	100,000.00	14,343.04		14,983.04	1,185,016.96
Meal Expenses-BOD	600,000.00			600,000.00	50,000.00	25,000.00		25,876.00	574,124.00
Subscription Expenses	100,000.00			100,000.00	8,333.33	3,545.50		7,091.00	92,909.00
Taxes, Duties and Licenses	540,000.00			540,000.00	20,000.00	4,250.00		8,000.00	532,000.00
Marketing and Advertising Expenses	1,800,000.00			1,800,000.00	150,000.00	84,291.71		200,193.11	1,599,806.89
Fidelity Bonds Insurance Premiums						0.00		0.00	
Insurance Expenses	750,000.00			750,000.00		0.00		0.00	750,000.00
Car Insurance & Registration	280,000.00			280,000.00	20,000.00	5,361.24		14,108.21	265,891.79
Fidelity Bond Premiums	50,000.00			50,000.00		0.00		0.00	50,000.00
Security Services	26,838,000.00			26,838,000.00	2,236,500.00	11,688.68	1,035,512.50	1,056,137.76	25,781,862.24
Consultancy Services	4,200,000.00			4,200,000.00	100,000.00	38,484.19		38,484.19	4,161,515.81
Professional Services	1,700,000.00			1,700,000.00	50,000.00	25,915.44		48,815.20	1,651,184.80
Environment/Sanitary Services	3,000,000.00			3,000,000.00	50,000.00	24,688.58	6,930.00	31,618.58	2,968,381.42
Public Relations Program	3,000,000.00			3,000,000.00	50,000.00	614.00		614.00	2,999,386.00
General Services	2,150,000.00			2,150,000.00	100,000.00	86,272.13		144,559.53	2,005,440.47
Barangay Segregation	1,370,000.00			1,370,000.00		0.00		0.00	1,370,000.00
Legal Services	1,000,000.00			1,000,000.00	30,000.00	15,850.00		21,044.00	978,956.00
Gender & Development	1,000,000.00			1,000,000.00	50,000.00	7,755.76		19,498.38	980,501.62
Janitorial Services	900,000.00			900,000.00	75,000.00	0.00		0.00	900,000.00
Printing and Binding Expenses	650,000.00			650,000.00	54,166.67	13,204.05		13,204.05	636,795.95
National Commission of Indigeneous People (NCIP)	500,000.00			500,000.00		0.00		0.00	500,000.00

EXPENSE ACCOUNT	APPROVED BUDGET (A)	REALIGNMENT (B)	SUPPLEMENTAL (C)	REVISED BUDGET (D=A+B+C)	Approved Budget for the Month	ACTUAL EXPENSES-JHMC			BALANCE (H = D-G)
						For the Month - JHMC (E)	For the Month - BCDA (F)	Year to Date (G)	
Planning Expenses - BOD	400,000.00			400,000.00		0.00		0.00	400,000.00
Records Management	400,000.00			400,000.00		0.00		0.00	400,000.00
Scout Barrio Housing Project	440,000.00			440,000.00		0.00		0.00	440,000.00
Corporate Social Responsibility	940,000.00			940,000.00	40,000.00	0.00		0.00	940,000.00
Miscellaneous Expenses	870,000.00			870,000.00	72,500.00	4,090.00		64,090.00	805,910.00
TOTAL MOOE	70,908,000.00		250,000.00	71,158,000.00	3,851,500.00	823,777.47	1,079,216.62	2,296,551.22	68,861,448.78
BOD EXPENSES									
I. Per Diems									
BOD Per Diem	1,200,000.00			1,200,000.00	100,000.00	95,000.00		185,000.00	1,015,000.00
BOD Chairman	144,000.00			144,000.00	12,000.00	12,000.00		24,000.00	120,000.00
Corporate Secretary Per Diem	120,000.00			120,000.00	10,000.00	0.00		0.00	120,000.00
BOD Per Diem (Committee Meeting)	792,000.00			792,000.00	66,000.00	78,000.00		114,000.00	678,000.00
II. Other Expenses						0.00			0.00
Transportation Expenses	1,320,000.00			1,320,000.00	110,000.00	46,274.98		46,274.98	1,273,725.02
Representation Expenses	1,320,000.00			1,320,000.00	110,000.00	14,260.27		14,260.27	1,305,739.73
Communication Expenses	330,000.00			330,000.00	27,500.00	2,500.00		2,500.00	327,500.00
Performance Based Incentive	1,922,400.00		314,000.00	2,236,400.00		0.00		0.00	2,236,400.00
TOTAL BOD EXPENSES	7,148,400.00		314,000.00	7,462,400.00	435,500.00	248,035.25		386,035.25	7,076,364.75
CAPITAL OUTLAY									
A. OFFICE FURNITURE & FIXTURES	227,000.00			227,000.00					227,000.00
(1) Steel Safe Cabinet	25,000.00			25,000.00				0.00	25,000.00
(1) Safety Cabinet	50,000.00			50,000.00				0.00	50,000.00
(1) Flat Screen TV	32,000.00			32,000.00				0.00	32,000.00
(1) Digital Camera	20,000.00			20,000.00				0.00	20,000.00
(1) Modular Guard House	100,000.00			100,000.00				0.00	100,000.00
B. IT EQUIPMENT	423,000.00			423,000.00					423,000.00
(2) Desktop computers	90,000.00			90,000.00				0.00	90,000.00
(3) Laptops	135,000.00			135,000.00				0.00	135,000.00
(3) Scanners	150,000.00			150,000.00				0.00	150,000.00
(1) Fax & Printer Machine	10,000.00			10,000.00				0.00	10,000.00
(1) Printer	18,000.00			18,000.00				0.00	18,000.00
(2) Printers	20,000.00			20,000.00				0.00	20,000.00
C. SOFTWARE	60,000.00			60,000.00					60,000.00
(1) Anti-virus Licence Updates	60,000.00			60,000.00				0.00	60,000.00

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						For the Month - JHMC (E)	For the Month - BCDA (F)	Year to Date (G)	
						D. TRANSPORTATION EQUIPMENT	2,900,000.00		
(1) Commuter Van	1,400,000.00			1,400,000.00			0.00	1,400,000.00	
(1) 4x4 pick-up	1,500,000.00			1,500,000.00			0.00	1,500,000.00	
E. OTHER PROPERTY, PLANT & EQUIPMENT	1,000,000.00			1,000,000.00				1,000,000.00	
(1) Tent	1,000,000.00			1,000,000.00			0.00	1,000,000.00	
F. INFRASTRUCTURES			9,000,000.00	9,000,000.00				9,000,000.00	
Asphalt Overlay of Liberty loop & Bell House Driveway			9,000,000.00	9,000,000.00			0.00	9,000,000.00	
Rehabilitation of Capacity Water Tank - VOA			390,000.00	390,000.00			0.00	390,000.00	
Construction of Slope Protection			350,000.00	350,000.00			0.00	350,000.00	
TOTAL CAPITAL OUTLAY	4,610,000.00		9,000,000.00	13,610,000.00				13,610,000.00	
GRAND TOTAL	111,601,861.25		9,564,000.00	121,165,861.25	6,064,723.64	2,319,754.88	1,079,216.62	5,280,085.93	115,885,775.32

Certified correct:


JENNYLYN A. ESPOSITO
 Budget Officer
 Date: 03.14.14


MIRIAM M. MOSUELA
 Finance Manager
 Date: 3.17.14

Noted by:


ATTY. MICHELLE T. REGALA-NIEBRES
 Vice President & COO
 Date: _____


JAMIE ELOISE M. AGBAYANI, M.D.
 President & CEO
 Date: 3.21.14