John Hay Management Corporation (JHMC), a subsidiary of the Bases Conversion and Development Authority (BCDA) is the estate manager of the Camp John Hay Reservation containing an area of 625 hectare more or less.

Our company is in need of **(1) LAND AND ASSET MANAGEMENT DIVISION MANAGER.**

Status of Employment: **Regular**

**GENERAL DUTIES AND RESPONSIBILITIES:**

1. *Evaluate, analyze and interpret facts and information presented and gathered to arrive at a sound judgment to problems/issues on land titling and land ownership resolution and processes and submit/recommend the same as input for decision making of management.*
2. *Coordinate with external government and private agencies, locators and investors of JHMC to achieve harmony in development objectives, facilitates request for approval of government requirements and documentation.*
3. *Negotiate with concerned groups, i.e. surveyors, consultants, locators and investors, private groups/organizations and government agencies for terms and conditions to preserve and protect the interest of JHMC and BCDA properties on issues related to land ownership, property turn over and land development and management.*
4. *Primarily in charge of the master planning of the unleased areas and the monitoring and compliance by the developer to the approved land use of the Special Economic Zone.*
5. *Provides technical inputs on the resolution of issues with regard to illegal settlers within Camp John Hay Reservation.*
6. *In charge of the generation of all required land-based information and technical maps needed for planning of the development of Camp John Hay Reservation.*
7. *Perform other functions that may be assigned from time to time.*

**QUALIFICATION STANDARDS:**

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| --- | --- |
| **Education:** | Bachelor’s Degree in Geodetic Engineering (must be licensed) |
| **Experience:** | 3-years managerial experience in Planning and Design, Site Development Planning, Construction Management, Land Use Planning and other related fields.  |
| **Training:****Other Requirement:** | 24 hours of training in project management, land use and urban and regional planning.Must be well-versed in land use, zoning, and urban planning, computer literate. |

All interested applicants are requested to submit their Application Letter, Transcript of Records, NBI Clearance and Comprehensive Resume with ID Picture indicating the position/s you are applying for on or before **12 January 2017** to:

**THE SELECTION COMMITTEE**

Attention: **Mr. Danny B. Latawan**, HR Manager

John Hay Management Corporation

Cottage 624, John Hay Special Economic Zone

Camp John Hay, Baguio City

Telephone No. (074) 444-5823

Or email us at: jobs@jhmc.com.ph or dlatawan@yahoo.com

Visit our website at: [www.jhmc.com.ph](http://www.jhmc.com.ph)