



JOHN HAY MANAGEMENT CORPORATION
a member of The BCDA Group

BUDGET MONITORING REPORT

Management and Administrative Cost

As of 31 May 2015

Account Code	EXPENSE ACCOUNT	Approved Budget	Budget as of 31 May 2015	EXPENSES			BALANCE (Budget less Expenses) F = B - E	% OF BUDGET UTILIZATION
				LIQUIDATED	UNLIQUIDATED	TOTAL E = C + D		
		A	B	C	D	E = C + D	F = B - E	
PERSONAL SERVICES								
701	Salaries and Wages-Regular	16,238,888.00	6,766,203.33	5,575,131.99	-	5,575,131.99	1,191,071.35	
711	Personnel Economic Relief Allowance (PERA)	684,000.00	285,000.00	247,071.32	-	247,071.32	37,928.68	
713	Representation Allowance	1,596,000.00	665,000.00	545,975.00	-	545,975.00	119,025.00	
714	Transportation Allowance	1,476,000.00	615,000.00	493,831.73	-	493,831.73	121,168.27	
715	Clothing/Uniform Allowance	228,000.00	228,000.00	4,000.00	200,000.00	204,000.00	24,000.00	
725	13th Month Pay	1,361,142.58	680,571.29	541,240.50	11,284.11	552,524.61	128,046.68	
724	Cash Gift	285,000.00	142,500.00	123,500.00	-	123,500.00	19,000.00	
749.1	Fringe Benefit	240,000.00	100,000.00	100,000.00	-	100,000.00	-	
719.2	Rice Subsidy	1,231,200.00	513,000.00	446,400.00	-	446,400.00	66,600.00	
	Life/Medical Insurance	684,000.00		-	-	-	-	
719	Year End Benefit (Christmas Gift Check)	1,710,000.00		-	-	-	-	
719	Anniversary Bonus	285,000.00		-	-	-	-	
723	Overtime and Night Pay	409,600.00	170,666.67	175,357.68	128,991.46	304,349.14	(133,682.47)	
742	Leave Monetization	650,744.57		-	-	-	-	
PBI	Productivity Enhancement Incentive	285,000.00		-	-	-	-	
PBB	Performance Based Bonus	1,995,000.00		-	-	-	-	
731	SSS Life and Retirement Insurance Cont.	758,120.10	315,883.38	271,725.20	-	271,725.20	44,158.18	
734	ECC Contributions	18,120.00	7,550.00	6,420.00	-	6,420.00	1,130.00	
732	PAG-IBIG Contributions	68,400.00	28,500.00	24,800.00	-	24,800.00	3,700.00	
733	PHILHEALTH Contributions	186,993.75	77,914.06	64,525.00	-	64,525.00	13,389.06	
TOTAL PS		30,391,209.00	10,595,788.73	8,619,978.42	340,275.57	8,960,253.99	1,635,534.74	84.56%

Account Code	EXPENSE ACCOUNT	Approved Budget	Budget as of 31 May 2015	EXPENSES			BALANCE (Budget less Expenses) F = B - E	% OF BUDGET UTILIZATION
				LIQUIDATED C	UNLIQUIDATED D	TOTAL E = C + D		
		A	B	C	D	E = C + D	F = B - E	
MAINTENANCE & OTHER OPERATING EXPENSES				-		-		
751	Travelling Expenses-Local	1,850,000.00	770,833.33	644,384.66	156,655.00	801,039.66	(30,206.33)	
751bod	Travelling Expenses-BOD	800,000.00	333,333.33	251,150.35	65,000.00	316,150.35	17,182.98	
771 to 774	Communication Expenses	900,000.00	375,000.00	257,718.65	73,000.00	330,718.65	44,281.35	
	Repairs & Maintenance:			-	-	-	-	
815	Building & Facilities	235,000.00	97,916.67	2,037.00	47,121.00	49,158.00	48,758.67	
821	Furnitures, Fixtures & Equipment	350,000.00	145,833.33	77,750.00	20,900.00	98,650.00	47,183.33	
841	Motor Vehicles	950,000.00	395,833.33	211,314.98	75,320.00	286,634.98	109,198.35	
	Supplies & Materials:			-	-	-	-	
755	Office Supplies Expenses	2,000,000.00	833,333.33	270,781.25	451,374.00	722,155.25	111,178.08	
761	Fuel, Oil, and Lubricants Expenses	1,400,000.00	583,333.33	341,245.15	109,000.00	450,245.15	133,088.18	
782	Rent Expense	20,000.00	5,000.00	2,082.00	-	2,082.00	2,918.00	
766 to 767	Water & Illumination Expenses	580,000.00	241,666.67	162,541.39	75,000.00	237,541.39	4,125.28	
792	Auditing Services	1,200,000.00	50,000.00	5,874.00	-	5,874.00	44,126.00	
753	Training and Personnel Development	1,000,000.00	416,666.67	428,014.61	25,000.00	453,014.61	(36,347.94)	
753bod	Planning Expenses - BOD	400,000.00		-	-	-	-	
783	Representation Expenses	1,400,000.00	583,333.33	433,898.70	40,000.00	473,898.70	109,434.63	
783bod	Meal Expenses-BOD	600,000.00	250,000.00	174,686.52	60,000.00	234,686.52	15,313.48	
786	Subscription Expenses	65,000.00	27,083.33	12,544.00	8,400.00	20,944.00	6,139.33	
778	Membership Dues and Cont. to Organizations	15,000.00	15,000.00	5,000.00	-	5,000.00	10,000.00	
891	Taxes, Duties and Licenses	105,000.00	43,750.00	50,525.29	-	50,525.29	(6,775.29)	
780	Marketing and Advertising Expenses	1,290,000.00	545,000.00	504,132.68	108,360.00	612,492.68	(67,492.68)	
	Fidelity Bonds Insurance Premiums:			-	-	-	-	
893	Insurance Expenses	45,000.00	18,750.00	-	-	-	18,750.00	
CAR	Car Insurance & Registration	280,000.00	40,000.00	31,773.76	-	31,773.76	8,226.24	
892	Fidelity Bond Premiums	30,000.00	12,500.00	-	-	-	12,500.00	
797	Security Services	1,590,000.00	662,500.00	410,807.95	176,060.55	586,868.50	75,631.50	
793	Consultancy Services	500,000.00	208,333.33	60,625.62	59,146.55	119,772.17	88,561.16	
799	Professional Services	2,680,000.00	1,116,666.67	729,229.51	50,000.00	779,229.51	337,437.15	
PRP	Public Relations Program	250,000.00	104,166.67	16,194.00	85,000.00	101,194.00	2,972.67	

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				LIQUIDATED	UNLIQUIDATED	TOTAL		
		A	B	C	D	E = C + D	F = B - E	
795	General Services	230,000.00	95,833.33	17,505.00	-	17,505.00	78,328.33	
791	Legal Services	1,861,791.00	775,746.25	35,970.00	12,367.80	48,337.80	727,408.45	
GAD	Gender & Development	1,000,000.00	416,666.67	-	-	-	416,666.67	
796	Janitorial Services	650,000.00	270,833.33	129,639.12	185,860.95	315,500.07	(44,666.74)	
781	Printing and Binding Expenses	465,000.00	193,750.00	86,823.95	12,500.00	99,323.95	94,426.05	
CSR	Corporate Social Responsibility	250,000.00		-	-	-	-	
969	Miscellaneous Expenses	650,000.00	110,000.00	88,247.33	20,000.00	108,247.33	1,752.67	
	DOLF for JHMC Management	2,000,000.00		-	-	-	-	
	DOLF for BODs	2,000,000.00		-	-	-	-	
QMS	Govt. Quality Mgmt. System Standard (GQMSS)	500,000.00	375,000.00	300,596.35	90,000.00	390,596.35	(15,596.35)	
TOTAL MOOE		30,141,791.00	10,113,662.92	5,743,093.82	2,006,065.85	7,749,159.68	2,364,503.24	76.62%
BOD EXPENSES				-		-		
I. Per Diems				-		-		
751bm	BOD Per Diem	1,200,000.00	500,000.00	455,000.00	-	455,000.00	45,000.00	
751bc	BOD Chairman	144,000.00	60,000.00	60,000.00	-	60,000.00	-	
751bs	Corporate Secretary Per Diem	120,000.00	50,000.00	-	-	-	50,000.00	
751bcm	BOD Per Diem (Committee Meeting)	792,000.00	330,000.00	360,000.00	-	360,000.00	(30,000.00)	
II. Other Expenses				-		-		
751EO	Transportation Expenses	1,320,000.00	550,000.00	143,135.38	280,000.00	423,135.38	126,864.62	
783EO	Representation Expenses	1,320,000.00	550,000.00	92,796.52	370,000.00	462,796.52	87,203.48	
773EO	Communication Expenses	330,000.00	137,500.00	38,111.64	97,500.00	135,611.64	1,888.36	
PBI	Performance Based Incentive	2,136,000.00		-	-	-		
TOTAL BOD EXPENSES		7,362,000.00	2,177,500.00	1,149,043.54	747,500.00	1,896,543.54	280,956.46	87.10%
TOTAL OPERATING EXPENSES		67,895,000.00	22,886,951.64	15,512,115.78	3,093,841.42	18,605,957.20	4,280,994.44	81.30%
CAPITAL OUTLAY				-		-		
A. OFFICE EQUIPMENT, FURNITURE & FIXTURES		665,000.00	345,000.00		343,000.00	343,000.00	2,000.00	
	Barcode Reader	50,000.00		-	-	-	-	
	Desktop Computers	45,000.00	45,000.00	-	43,000.00	43,000.00	2,000.00	
	Digital Projector	50,000.00		-	-	-	-	

Account + Code	EXPENSE ACCOUNT	Approved Budget	Budget as of 31 May 2015	EXPENSES			BALANCE (Budget less Expenses) F = B - E	% OF BUDGET UTILIZATIO
				LIQUIDATED C	UNLIQUIDATED D	TOTAL E = C + D		
		A	B	C	D	E = C + D	F = B - E	
	Server Computer Operating System	50,000.00		-	-	-	-	
	Globodox DMS Additional Full User License	100,000.00		-	-	-	-	
	Anti-Virus Software (50 Users)	70,000.00		-	-	-	-	
	Human Resource Information System	300,000.00	300,000.00	-	300,000.00	300,000.00	-	
TOTAL CAPITAL OUTLAY		665,000.00	345,000.00		343,000.00	343,000.00	2,000.00	99.42%
TOTAL - CY2015 COB		68,560,000.00	23,231,951.64	15,512,115.78	3,436,841.42	18,948,957.20	4,282,994.44	81.56%
CONTINUING BUDGET (from CY2014 budget balance)								
QMS	Consultancy Services for the Dev't of Quality Mgmt. System	893,760.00	670,320.00	402,192.00	268,128.00	670,320.00	-	
780	Marketing Collaterals	780,000.00		-		-	-	
780	Lighting & Vertical Garden at the Historical Core	300,000.00	300,000.00	266,040.00		266,040.00	33,960.00	
C.O.	Financial Information System	1,500,000.00		-		-	-	
C.O.	(2) Laptops	80,000.00		-		-	-	
TOTAL CONTINUING BUDGET		3,553,760.00	970,320.00	668,232.00	268,128.00	936,360.00	33,960.00	96.50%
GRAND TOTAL		72,113,760.00	24,202,271.64	16,180,347.78	3,704,969.42	19,885,317.20	4,316,954.44	82.16%

Prepared by:


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Certified by:


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