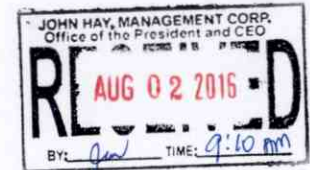


## BUDGET MONITORING REPORT

### Management and Administrative Cost

As of 30 June 2016



Account Code	EXPENSE ACCOUNT	Revised Budget	Budget as of 30 June 2016	EXPENSES			Total Expenses F = C+D+E	BALANCE (Budget less Expenses) G = B - F	% BUDGET UTILIZATION H = F/B
				LIQUIDATED C	INPUT TAX D	UNLIQUIDATED E			
		A	B	C	D	E	F = C+D+E	G = B - F	H = F/B
<b>PERSONAL SERVICES</b>									
701	Salaries and Wages-Regular	15,982,228.02	7,991,114.01	6,720,052.76	-	139,208.90	6,859,261.66	1,131,852.35	
711	Personnel Economic Relief Allowance (PERA)	684,000.00	342,000.00	291,801.53	-	5,000.00	296,801.53	45,198.47	
713	Representation Allowance	1,596,000.00	798,000.00	670,500.00	-	17,500.00	688,000.00	110,000.00	
714	Transportation Allowance	1,476,000.00	738,000.00	604,250.03	-	17,500.00	621,750.03	116,249.97	
715	Clothing/Uniform Allowance	228,000.00	228,000.00	184,000.00	-	24,000.00	208,000.00	20,000.00	
725	13th Month Pay	1,352,145.83	1,126,242.78	1,093,801.40	-	32,441.38	1,126,242.78	0.00	
724	Cash Gift	285,000.00	119,000.00	116,500.00	-	2,500.00	119,000.00	0.00	
749.1	Fringe Benefit	240,000.00	120,000.00	120,000.00	-	-	120,000.00	0.00	
719.2	Rice Subsidy	1,231,200.00	615,600.00	527,400.00	-	9,000.00	536,400.00	79,200.00	
	Life/Medical Insurance	684,000.00		-	-	-	-	0.00	
719	Year End Benefit (Christmas Gift Check)	1,710,000.00		-	-	-	-	0.00	
719.A	Anniversary Bonus	285,000.00		-	-	-	-	0.00	
723	Overtime and Night Pay	614,450.62	307,225.31	196,010.09	-	111,215.22	307,225.31	0.00	
742	Leave Monetization	646,443.34	4,599.60	4,599.60	-	-	4,599.60	0.00	
PEI	Productivity Enhancement Incentive	285,000.00		-	-	-	-	0.00	
PBB	Performance Based Bonus	1,995,000.00		-	-	-	-	0.00	
731	SSS Life and Retirement Insurance Cont.	759,373.20	379,686.60	321,745.90	-	-	321,745.90	57,940.70	
734	ECC Contributions	18,120.00	9,060.00	7,560.00	-	-	7,560.00	1,500.00	
732	PAG-IBIG Contributions	68,400.00	34,200.00	29,200.00	-	-	29,200.00	5,000.00	
733	PHILHEALTH Contributions	187,350.00	93,675.00	77,512.50	-	-	77,512.50	16,162.50	
<b>TOTAL PS</b>		<b>30,327,711.00</b>	<b>12,906,403.30</b>	<b>10,964,933.81</b>		<b>358,365.50</b>	<b>11,323,299.31</b>	<b>1,583,103.99</b>	<b>87.73%</b>

A

Account Code	EXPENSE ACCOUNT	Revised Budget	Budget as of 30 June 2016	EXPENSES			Total Expenses	BALANCE (Budget less Expenses)	% BUDGET UTILIZATION
				LIQUIDATED	INPUT TAX	UNLIQUIDATED			
		A	B	C	D	E	F = C+D+E	G = B - F	H = F/B
<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES</b>							-		
751	Travelling Expenses-Local	2,500,000.00	1,250,000.00	1,123,121.99	50,663.70	95,813.00	1,269,598.69	(19,598.69)	
751bod	Travelling Expenses-BOD	800,000.00	400,000.00	309,823.38	-	88,358.16	398,181.54	1,818.46	
771 to 774	Communication Expenses	900,000.00	450,000.00	379,112.98	44,853.24	61,122.93	485,089.15	(35,089.15)	
	Repairs & Maintenance:			-	-	-	-	0.00	
815	Building & Facilities	420,000.00	50,000.00	10,214.00	-	8,340.00	18,554.00	31,446.00	
821	Furnitures, Fixtures & Equipment	420,000.00	275,000.00	92,800.00	9,165.00	166,335.00	268,300.00	6,700.00	
841	Motor Vehicles	900,000.00	450,000.00	287,987.14	30,344.04	122,139.22	440,470.40	9,529.60	
	Supplies & Materials:			-	-	-	-	0.00	
755	Office Supplies Expenses	2,100,000.00	700,000.00	402,615.74	-	154,119.60	556,735.34	143,264.66	
761	Fuel, Oil, and Lubricants Expenses	1,300,000.00	650,000.00	309,681.94	26,925.00	115,000.00	451,606.94	198,393.06	
782	Rent Expense	10,000.00	5,000.00	1,500.00	180.00	-	1,680.00	3,320.00	
766 to 767	Water & Illumination Expenses	480,000.00	240,000.00	66,915.54	7,561.58	31,137.27	105,614.39	134,385.61	
792	Auditing Services	2,203,000.00	110,150.00	11,410.60	-	30,000.00	41,410.60	68,739.40	
753	Training and Personnel Development	1,450,000.00	744,307.82	690,895.93	18,086.01	20,589.38	729,571.32	14,736.50	
753bod	Planning Expenses - BOD	400,000.00	400,000.00	339,663.69	35,785.71	-	375,449.40	24,550.60	
783	Representation Expenses	1,550,000.00	612,500.00	440,124.52	30,045.28	125,000.00	595,169.80	17,330.20	
783bod	Meal Expenses-BOD	800,000.00	400,000.00	300,111.78	12,280.50	70,270.75	382,663.03	17,336.97	
786	Subscription Expenses	65,000.00	30,000.00	8,242.86	989.14	18,000.00	27,232.00	2,768.00	
778	Membership Dues and Cont. to Organizations	15,000.00		-	-	-	-	0.00	
891	Taxes, Duties and Licenses	220,000.00	87,500.00	51,540.29	-	28,235.29	79,775.58	7,724.42	
780	Marketing and Advertising Expenses	1,923,289.00	310,000.00	103,757.23	6,916.02	5,300.00	115,973.25	194,026.75	
	Fidelity Bonds Insurance Premiums:			-	-	-	-	0.00	
893	Insurance Expenses	20,000.00		-	-	-	-	0.00	
CAR	Car Insurance & Registration	150,000.00	110,000.00	43,145.95	-	13,565.73	56,711.68	53,288.32	
892	Fidelity Bond Premiums	80,000.00	19,000.00	18,937.50	-	-	18,937.50	62.50	
797	Security Services	1,555,000.00	777,500.00	661,726.36	6,817.71	60,531.57	729,075.64	48,424.36	
793	Consultancy Services	600,000.00	300,000.00	146,587.94	-	153,412.06	300,000.00	0.00	
799	Professional Services	2,430,000.00	1,200,000.00	1,219,357.45	-	-	1,219,357.45	(19,357.45)	
PRP	Public Relations Program	100,000.00	50,000.00	17,556.23	595.02	23,500.00	41,651.25	8,348.75	


Account Code	EXPENSE ACCOUNT	Revised Budget	Budget as of 30 June 2016	EXPENSES			Total Expenses F = C+D+E	BALANCE (Budget less Expenses) G = B - F	% BUDGET UTILIZATION H = F/B
				LIQUIDATED C	INPUT TAX D	UNLIQUIDATED E			
		A	B	C	D	E	F = C+D+E	G = B - F	H = F/B
795	General Services	212,000.00	106,000.00	18,540.00	-	69,000.00	87,540.00	18,460.00	
791	Legal Services	500,000.00	250,000.00	187,920.26	-	5,000.00	192,920.26	57,079.74	
GAD	Gender & Development	1,000,000.00	200,000.00	51,439.38	-	-	51,439.38	148,560.62	
796	Janitorial Services	800,000.00	400,000.00	-	-	390,000.00	390,000.00	10,000.00	
781	Printing and Binding Expenses	365,000.00	182,500.00	146,345.11	10,999.10	25,155.79	182,500.00	0.00	
CSR	Corporate Social Responsibility	430,000.00	30,000.00	8,935.00	-	-	8,935.00	21,065.00	
969	Miscellaneous Expenses	900,000.00	395,000.00	362,511.93	27,953.57	-	390,465.50	4,534.50	
QMS	Govt. Quality Mgmt. System Standard	1,000,000.00	600,000.00	524,817.42	40,814.31	20,000.00	585,631.73	14,368.27	
<b>TOTAL MOOE</b>		<b>28,598,289.00</b>	<b>11,784,457.82</b>	<b>8,337,340.14</b>	<b>360,974.93</b>	<b>1,899,925.75</b>	<b>10,598,240.82</b>	<b>1,186,217.00</b>	<b>89.93%</b>
<b>BOD EXPENSES</b>							-		
<b>I. Per Diems</b>							-		
751bm	BOD Per Diem	1,200,000.00	600,000.00	505,000.00	-	-	505,000.00	95,000.00	
751bc	BOD Chairman	144,000.00	72,000.00	66,000.00	-	-	66,000.00	6,000.00	
751bs	Corporate Secretary Per Diem	120,000.00	60,000.00	-	-	-	-	60,000.00	
751bcor	BOD Per Diem (Committee Meeting)	792,000.00	396,000.00	381,000.00	-	51,000.00	432,000.00	(36,000.00)	
<b>II. Other Expenses</b>							-	0.00	
751EO	Transportation Expenses	1,320,000.00	660,000.00	127,307.79	-	272,149.76	399,457.55	260,542.45	
783EO	Representation Expenses	1,120,000.00	560,000.00	105,647.66	-	220,000.00	325,647.66	234,352.34	
773EO	Communication Expenses	330,000.00	165,000.00	46,509.00	-	69,015.00	115,524.00	49,476.00	
PBI	Performance Based Incentive	2,136,000.00		-	-	-	-	0.00	
<b>TOTAL BOD EXPENSES</b>		<b>7,162,000.00</b>	<b>2,513,000.00</b>	<b>1,231,464.45</b>		<b>612,164.76</b>	<b>1,843,629.21</b>	<b>669,370.79</b>	<b>73.36%</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>66,088,000.00</b>	<b>27,203,861.12</b>	<b>20,533,738.40</b>	<b>360,974.93</b>	<b>2,870,456.00</b>	<b>23,765,169.33</b>	<b>3,438,691.78</b>	<b>87.36%</b>
<b>CAPITAL OUTLAY</b>							-		
<b>A. OFFICE EQUIPMENT, FURNITURE &amp; FIXTURES</b>		<b>1,472,000.00</b>	<b>192,000.00</b>	<b>158,567.86</b>	<b>11,732.14</b>		<b>170,300.00</b>	<b>21,700.00</b>	
	(2) Lightning Arrester	350,000.00		-	-	-	-	0.00	
	(5) Printer (A3, Original CISS)	100,000.00		-	-	-	-	0.00	
	(1) Photo Printer	20,000.00		-	-	-	-	0.00	
	(1) Speaker, sound system	20,000.00		-	-	-	-	0.00	
	(1) UPS (Rack Type)	60,000.00		-	-	-	-	0.00	
	Computer Operating System for 20 users	160,000.00		-	-	-	-	0.00	

Account Code	EXPENSE ACCOUNT	Revised Budget	Budget as of 30 June 2016	EXPENSES			Total Expenses F = C+D+E	BALANCE (Budget less Expenses) G = B - F	% BUDGET UTILIZATION H = F/B
				LIQUIDATED C	INPUT TAX D	UNLIQUIDATED E			
		A	B						
	Office Application Software for 25 users	360,000.00		-	-	-	-	0.00	
	Anti-virus Software for 50 users	60,000.00		-	-	-	-	0.00	
	(1) Photocopier (heavy duty)	112,000.00	112,000.00	97,767.86	11,732.14	-	109,500.00	2,500.00	
	(1) Scanner for FSD	25,000.00		-	-	-	-	0.00	
	(3) Laptops for SEZAD, IAS & OP	160,000.00	80,000.00	60,800.00	-	-	60,800.00	19,200.00	
	(1) Desktop for SEZAD	45,000.00		-	-	-	-	0.00	
	<b>B. TRANSPORTATION EQUIPMENT</b>	<b>1,000,000.00</b>						<b>0.00</b>	
	(1) Motor Vehicle	1,000,000.00		-	-	-	-	0.00	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,472,000.00</b>	<b>192,000.00</b>	<b>158,567.86</b>	<b>11,732.14</b>		<b>170,300.00</b>	<b>21,700.00</b>	<b>88.70%</b>
	<b>GRAND TOTAL</b>	<b>68,560,000.00</b>	<b>27,395,861.12</b>	<b>20,692,306.26</b>	<b>372,707.07</b>	<b>2,870,456.00</b>	<b>23,935,469.33</b>	<b>3,460,391.78</b>	<b>87.37%</b>

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