

## BUDGET MONITORING REPORT

### Management and Administrative Cost

As of 31 October 2015

Account Code	EXPENSE ACCOUNT	Approved Budget	Budget as of 31 Oct 2015	EXPENSES			BALANCE (Budget less Expenses) F = B - E	% OF BUDGET UTILIZATION G = E/B
				LIQUIDATED C	UNLIQUIDATED D	TOTAL E = C + D		
		A	B	C	D	E = C + D	F = B - E	G = E/B
<b>PERSONAL SERVICES</b>								
701	Salaries and Wages-Regular	16,072,888.17	13,394,073.47	11,167,549.54	-	11,167,549.54	2,226,523.94	
711	Personnel Economic Relief Allowance (PERA)	684,000.00	570,000.00	487,426.43	-	487,426.43	82,573.57	
713	Representation Allowance	1,596,000.00	1,330,000.00	1,113,510.00	-	1,113,510.00	216,490.00	
714	Transportation Allowance	1,476,000.00	1,230,000.00	1,007,903.15	-	1,007,903.15	222,096.85	
715	Clothing/Uniform Allowance	228,000.00	228,000.00	4,000.00	180,000.00	184,000.00	44,000.00	
725	13th Month Pay	1,361,142.58	680,571.29	550,030.10	-	550,030.10	130,541.19	
724	Cash Gift	285,000.00	142,500.00	123,500.00	-	123,500.00	19,000.00	
749.1	Fringe Benefit	240,000.00	200,000.00	200,000.00	-	200,000.00	-	
719.2	Rice Subsidy	1,231,200.00	1,026,000.00	880,200.00	-	880,200.00	145,800.00	
	Life/Medical Insurance			-	-	-	-	
719	Year End Benefit (Christmas Gift Check)	1,710,000.00		-	-	-	-	
719.A	Anniversary Bonus	285,000.00	285,000.00	245,000.00	-	245,000.00	40,000.00	
723	Overtime and Night Pay	724,600.01	603,833.34	474,285.64	97,460.31	571,745.95	32,087.39	
742	Leave Monetization	1,185,744.57	1,185,744.57	887,202.12	-	887,202.12	298,542.45	
PEI	Productivity Enhancement Incentive	1,377,186.00	1,092,186.00	1,064,344.17	-	1,064,344.17	27,841.83	
PBB	Performance Based Bonus	1,995,000.00		-	-	-	-	
731	SSS Life and Retirement Insurance Cont.	758,120.10	631,766.75	537,483.40	-	537,483.40	94,283.35	
734	ECC Contributions	18,120.00	15,100.00	12,800.00	-	12,800.00	2,300.00	
732	PAG-IBIG Contributions	68,400.00	57,000.00	48,800.00	-	48,800.00	8,200.00	
733	PHILHEALTH Contributions	186,993.75	155,828.13	128,837.50	-	128,837.50	26,990.63	
<b>TOTAL PS</b>		<b>31,483,395.18</b>	<b>22,827,603.55</b>	<b>18,932,872.05</b>	<b>277,460.31</b>	<b>19,210,332.36</b>	<b>3,617,271.20</b>	<b>84.15%</b>

Account Code	EXPENSE ACCOUNT	Approved Budget	Budget as of 31 Oct 2015	EXPENSES			BALANCE (Budget less Expenses) F = B - E	% OF BUDGET UTILIZATION G = E/B
				LIQUIDATED	UNLIQUIDATED	TOTAL		
				C	D	E = C + D		
<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES</b>						-		
751	Travelling Expenses-Local	2,500,000.00	2,083,333.33	1,764,235.92	206,279.00	1,970,514.92	112,818.41	
751bod	Travelling Expenses-BOD	1,000,000.00	833,333.33	625,992.01	177,414.76	803,406.77	29,926.56	
771 to 774	Communication Expenses	900,000.00	750,000.00	577,888.84	125,069.87	702,958.71	47,041.29	
	Repairs & Maintenance:			-	-	-	-	
815	Building & Facilities	235,000.00	112,500.00	6,086.75	-	6,086.75	106,413.25	
821	Furnitures, Fixtures & Equipment	350,000.00	291,666.67	245,200.00	-	245,200.00	46,466.67	
841	Motor Vehicles	950,000.00	791,666.67	463,622.59	307,404.11	771,026.70	20,639.97	
	Supplies & Materials:			-	-	-	-	
755	Office Supplies Expenses	2,000,000.00	1,666,666.67	673,209.85	717,001.45	1,390,211.30	276,455.37	
761	Fuel, Oil, and Lubricants Expenses	1,150,000.00	958,333.33	746,438.03	120,000.00	866,438.03	91,895.30	
782	Rent Expense	5,000.00	5,000.00	2,082.00	-	2,082.00	2,918.00	
766 to 767	Water & Illumination Expenses	460,000.00	383,333.33	250,301.98	10,499.98	260,801.96	122,531.37	
792	Auditing Services	2,170,000.00	50,000.00	27,486.00	-	27,486.00	22,514.00	
753	Training and Personnel Development	1,000,000.00	700,000.00	612,423.52	9,474.99	621,898.51	78,101.49	
753bod	Planning Expenses - BOD	330,000.00	330,000.00	319,687.28	800.00	320,487.28	9,512.72	
783	Representation Expenses	1,400,000.00	1,166,666.67	941,556.02	117,272.54	1,058,828.56	107,838.11	
783bod	Meal Expenses-BOD	720,000.00	400,000.00	402,066.73	-	402,066.73	(2,066.73)	
786	Subscription Expenses	65,000.00	54,166.67	37,030.00	9,144.00	46,174.00	7,992.67	
778	Membership Dues and Cont. to Organizations	5,000.00	15,000.00	5,000.00	-	5,000.00	10,000.00	
891	Taxes, Duties and Licenses	180,000.00	150,000.00	130,268.87	-	130,268.87	19,731.13	
780	Marketing and Advertising Expenses	1,290,000.00	967,500.00	771,990.80	30,098.25	802,089.05	165,410.95	
	Fidelity Bonds Insurance Premiums:			-	-	-	-	
893	Insurance Expenses	30,000.00		-	-	-	-	
CAR	Car Insurance & Registration	180,000.00	150,000.00	81,548.85	450.00	81,998.85	68,001.15	
892	Fidelity Bond Premiums	30,000.00	12,500.00	-	-	-	12,500.00	
797	Security Services	1,540,000.00	1,283,333.33	938,989.60	234,747.40	1,173,737.00	109,596.33	
793	Consultancy Services	600,000.00	500,000.00	180,885.07	214,368.21	395,253.28	104,746.72	
799	Professional Services	2,380,000.00	1,983,333.33	1,704,206.69	67,110.00	1,771,316.69	212,016.65	
PRP	Public Relations Program	150,000.00	125,000.00	56,080.25	28,991.00	85,071.25	39,928.75	

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				LIQUIDATED	UNLIQUIDATED	TOTAL		
				C	D	E = C + D		
		A	B			F = B - E	G = E/B	
795	General Services	140,000.00	116,666.67	31,005.00	20,520.00	51,525.00	65,141.67	
791	Legal Services	1,061,791.00	884,825.83	81,809.00	10,540.54	92,349.54	792,476.29	
GAD	Gender & Development	1,000,000.00	833,333.33	52,898.20	56,156.00	109,054.20	724,279.13	
796	Janitorial Services	685,000.00	570,833.33	208,214.64	358,079.44	566,294.08	4,539.25	
781	Printing and Binding Expenses	365,000.00	304,166.67	186,199.14	28,590.00	214,789.14	89,377.53	
CSR	Corporate Social Responsibility	205,000.00	100,000.00	780.00	-	780.00	99,220.00	
969	Miscellaneous Expenses	650,000.00	200,000.00	164,093.08	-	164,093.08	35,906.92	
	DOLF for JHMC Management	2,000,000.00		-	-	-	-	
	DOLF for BODs	2,000,000.00		-	-	-	-	
QMS	Govt. Quality Mgmt. System Standard	1,000,000.00	500,000.00	479,895.79	-	479,895.79	20,104.21	
<b>TOTAL MOOE</b>		<b>30,726,791.00</b>	<b>19,273,159.17</b>	<b>12,769,172.50</b>	<b>2,850,011.54</b>	<b>15,619,184.04</b>	<b>3,653,975.13</b>	<b>81.04%</b>
<b>BOD EXPENSES</b>						-		
<b>I. Per Diems</b>				-		-		
751bm	BOD Per Diem	1,200,000.00	1,000,000.00	890,000.00	-	890,000.00	110,000.00	
751bc	BOD Chairman	144,000.00	120,000.00	120,000.00	-	120,000.00	-	
751bs	Corporate Secretary Per Diem			-	-	-	-	
51bcor	BOD Per Diem (Committee Meeting)	792,000.00	660,000.00	675,000.00	-	675,000.00	(15,000.00)	
<b>II. Other Expenses</b>				-	-	-	-	
751EO	Transportation Expenses	1,070,000.00	891,666.67	317,590.70	51,670.70	369,261.40	522,405.27	
783EO	Representation Expenses	1,105,000.00	920,833.33	201,312.46	32,827.55	234,140.01	686,693.32	
773EO	Communication Expenses	330,000.00	275,000.00	82,306.18	16,163.00	98,469.18	176,530.82	
PBI	Performance Based Incentive	2,136,000.00		-	-	-		
<b>TOTAL BOD EXPENSES</b>		<b>6,777,000.00</b>	<b>3,867,500.00</b>	<b>2,286,209.34</b>	<b>100,661.25</b>	<b>2,386,870.59</b>	<b>1,480,629.41</b>	<b>61.72%</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>68,987,186.18</b>	<b>45,968,262.72</b>	<b>33,988,253.89</b>	<b>3,228,133.10</b>	<b>37,216,386.99</b>	<b>8,751,875.73</b>	<b>80.96%</b>
<b>CAPITAL OUTLAY</b>						-		
<b>A. OFFICE EQUIPMENT, FURNITURE &amp; FIXTURES</b>		<b>665,000.00</b>	<b>445,000.00</b>	<b>387,900.00</b>	<b>30,300.00</b>	<b>418,200.00</b>	<b>26,800.00</b>	
	Barcode Reader	50,000.00	50,000.00	-	30,300.00	30,300.00	19,700.00	
	Desktop Computers	45,000.00	45,000.00	43,000.00	-	43,000.00	2,000.00	
	Digital Projector	50,000.00	50,000.00	44,900.00	-	44,900.00	5,100.00	
	Server Computer Operating System	50,000.00		-	-	-	-	

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	Globodox DMS Additional Full User License	100,000.00		-	-	-	-	
	Anti-Virus Software (50 Users)	70,000.00		-	-	-	-	
	Human Resource Information System	300,000.00	300,000.00	300,000.00	-	300,000.00	-	
<b>TOTAL CAPITAL OUTLAY</b>		<b>665,000.00</b>	<b>445,000.00</b>	<b>387,900.00</b>	<b>30,300.00</b>	<b>418,200.00</b>	<b>26,800.00</b>	<b>93.98%</b>
<b>TOTAL - CY2015 COB</b>		<b>69,652,186.18</b>	<b>46,413,262.72</b>	<b>34,376,153.89</b>	<b>3,258,433.10</b>	<b>37,634,586.99</b>	<b>8,778,675.73</b>	<b>81.09%</b>
<b>CONTINUING BUDGET (from CY2014 budget balance)</b>								
QMS	Consultancy Services for the Dev't of Quality Mgmt. System	893,760.00	670,320.00	670,320.00		670,320.00	-	
780	Marketing Collaterals	780,000.00		-		-	-	
780	Lighting & Vertical Garden at the Historical Core	300,000.00	300,000.00	266,040.00		266,040.00	33,960.00	
C.O.	Financial Information System	1,500,000.00		-		-	-	
C.O.	( 2 ) Laptops	80,000.00		-		-	-	
<b>TOTAL CONTINUING BUDGET</b>		<b>3,553,760.00</b>	<b>970,320.00</b>	<b>936,360.00</b>		<b>936,360.00</b>	<b>33,960.00</b>	<b>96.50%</b>
<b>GRAND TOTAL</b>		<b>73,205,946.18</b>	<b>47,383,582.72</b>	<b>35,312,513.89</b>	<b>3,258,433.10</b>	<b>38,570,946.99</b>	<b>8,812,635.73</b>	<b>81.40%</b>

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