

Budget Monitoring Report

MANAGEMENT & ADMIN. COSTS / ESTATE MANAGEMENT FEE

As of 31 May 2017

Account Code	EXPENSE ACCOUNT	CY2017 Approved Budget	Budget as of 31 May 2017	EXPENSES				BALANCE (Budget less Expenses)	% BUDGET UTILIZATION
				Liquidated	Unliquidated	Input Tax	TOTAL		
		A	B	C	D	E	F = C+D+E	G = B - F	H=F/B
PERSONNEL SERVICES									
701	Salaries and Wages-Regular	16,490,805.77	6,871,169.07	6,040,362.83	169,208.90	-	6,209,571.73	661,597.34	
711	Personnel Economic Relief Allowance	684,000.00	285,000.00	259,720.71	5,000.00	-	264,720.71	20,279.29	
713	Representation Allowance	1,596,000.00	665,000.00	591,287.50	17,500.00	-	608,787.50	56,212.50	
714	Transportation Allowance	1,476,000.00	615,000.00	531,044.65	17,500.00	-	548,544.65	66,455.35	
715	Clothing/Uniform Allowance	228,000.00	192,000.00	192,000.00	-	-	192,000.00	0.00	
725	Mid-Year Bonus	1,390,094.40	1,390,094.40	1,125,668.94	-	-	1,125,668.94	264,425.46	
725A	Year-End Bonus	1,390,094.40		-	-	-	-	0.00	
724	Cash Gift	285,000.00		-	-	-	-	0.00	
749.1	Fringe Benefit	352,941.18	147,058.82	128,235.29	18,823.54	-	147,058.83	(0.00)	
719.2	Rice Subsidy	1,231,200.00	513,000.00	467,183.65	9,000.00	-	476,183.65	36,816.35	
	Life/Medical Insurance	684,000.00		-	-	-	-	0.00	
719	Year End Benefit (Christmas Gift Check)	1,710,000.00		-	-	-	-	0.00	
719.A	Anniversary Bonus	285,000.00		-	-	-	-	0.00	
723	Overtime and Night Pay	419,056.64	174,606.93	303,202.01	-	-	303,202.01	(128,595.08)	
742	Leave Monetization	664,586.06	6,975.33	6,975.33	-	-	6,975.33	0.00	
749	Maternity Leave Benefit			-	-	-	-	0.00	
PEI	Productivity Enhancement Incentive	285,000.00		-	-	-	-	0.00	
PBB	Performance Based Bonus	1,995,000.00		-	-	-	-	0.00	
731	SSS Life and Retirement Insurance Cont.	762,753.80	317,814.08	285,943.70	-	-	285,943.70	31,870.38	
734	ECC Contributions	18,120.00	7,550.00	6,980.00	-	-	6,980.00	570.00	
732	PAG-IBIG Contributions	68,400.00	28,500.00	26,000.00	-	-	26,000.00	2,500.00	
733	PHILHEALTH Contributions	189,643.75	79,018.23	68,250.00	-	-	68,250.00	10,768.23	
TOTAL PS		32,205,696.00	11,292,786.87	10,032,854.61	237,032.44		10,269,887.05	1,022,899.82	90.94%

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MAINTENANCE & OTHER OPERATING EXPENSES									
751	Travelling Expenses-Local	2,500,000.00	1,041,666.67	849,798.23	160,000.00	14,122.87	1,023,921.10	17,745.57	
771 to 775	Communication Expenses	950,000.00	395,833.33	271,009.93	93,397.45	31,425.95	395,833.33	0.00	
	Repairs & Maintenance:			-	-	-	-	0.00	
815	Building & Facilities	260,000.00	10,000.00	5,376.00	2,500.00	-	7,876.00	2,124.00	
821	Furnitures, Fixtures & Equipment	492,000.00	60,000.00	26,055.00	26,301.80	1,843.20	54,200.00	5,800.00	
841	Motor Vehicles	1,000,000.00	416,666.67	180,072.45	216,572.51	20,021.71	416,666.67	0.00	
	Supplies & Materials:			-	-	-	-	0.00	
755	Office Supplies Expenses	2,100,000.00	400,000.00	307,781.37	50,000.00	-	357,781.37	42,218.63	
761	Fuel, Oil, and Lubricants Expenses	1,200,000.00	500,000.00	231,046.96	80,000.00	20,076.21	331,123.17	168,876.83	
782	Rent Expense	5,000.00		-	-	-	-	0.00	
766 to 767	Water & Illumination Expenses	340,000.00	141,666.67	41,851.92	20,000.00	4,642.08	66,494.00	75,172.67	
792	Auditing Services	2,000,000.00	3,832.78	3,832.78	-	-	3,832.78	0.00	
753	Training and Personnel Development	2,400,000.00	354,258.25	285,164.26	60,000.00	9,093.99	354,258.25	0.00	
783	Representation Expenses	1,200,000.00	450,000.00	368,303.72	50,000.00	7,680.98	425,984.70	24,015.30	
786	Subscription Expenses	65,000.00	27,083.33	-	25,000.00	-	25,000.00	2,083.33	
778	Membership Dues and Cont. to Organizations	15,000.00		-	-	-	-	0.00	
891	Taxes, Duties and Licenses	120,000.00	45,500.00	45,500.00	-	-	45,500.00	0.00	
780	Marketing and Advertising Expenses	1,118,453.00	80,000.00	24,080.76	-	1,407.64	25,488.40	54,511.60	
	Fidelity Bonds Insurance Premiums:			-	-	-	-	0.00	
893	Insurance Expenses	20,000.00		-	-	-	-	0.00	
CAR	Car Insurance & Registration	150,000.00	40,000.00	29,428.70	-	-	29,428.70	10,571.30	
892	Fidelity Bond Premiums	80,000.00	26,416.95	26,416.95	-	-	26,416.95	0.00	
797	Security Services	1,605,000.00	668,750.00	479,026.80	121,063.13	5,225.75	605,315.68	63,434.32	
799	Professional Services	3,000,000.00	1,125,000.00	1,157,788.60	-	-	1,157,788.60	(32,788.60)	
795	General Services	172,000.00	71,666.67	15,166.68	50,000.00	-	65,166.68	6,499.99	
791	Legal Services	500,000.00	60,000.00	22,404.52	10,000.00	205.71	32,610.23	27,389.77	
GAD	Gender & Development	1,000,000.00	20,000.00	7,923.11	10,000.00	-	17,923.11	2,076.89	
796	Janitorial Services	900,000.00	375,000.00	-	375,000.00	-	375,000.00	0.00	

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781	Printing and Binding Expenses	450,000.00	125,000.00	46,573.63	73,641.54	4,784.83	125,000.00	0.00	
CSR	Corporate Social Responsibility	300,000.00		-	-	-	-	0.00	
969	Miscellaneous Expenses	1,000,000.00	350,000.00	274,380.46	65,000.00	10,592.09	349,972.55	27.45	
QMS	Govt. Quality Mgmt. System Standard	1,000,000.00	100,000.00	75,914.06	-	6,885.84	82,799.90	17,200.10	
	DOLF	1,000,000.00		-	-	-	-	0.00	
751bod	Travelling Expenses-BOD	800,000.00	333,333.33	293,127.81	82,000.00	-	375,127.81	(41,794.48)	
753bod	Planning Expenses - BOD	400,000.00	59,576.80	53,238.61	-	6,338.19	59,576.80	0.00	
783bod	Meal Expenses-BOD	600,000.00	250,000.00	225,048.91	15,000.00	4,341.43	244,390.34	5,609.66	
TOTAL MOOE		28,742,453.00	7,531,251.45	5,346,312.22	1,585,476.43	148,688.47	7,080,477.13	450,774.32	94.01%
BOD EXPENSES									
I. Per Diems									
				-					
751bm	BOD Per Diem	1,200,000.00	500,000.00	347,000.00	-	-	347,000.00	153,000.00	
751bc	BOD Chairman	144,000.00	60,000.00	54,000.00	-	-	54,000.00	6,000.00	
751bs	Corporate Secretary Per Diem	120,000.00	50,000.00	40,000.00	-	-	40,000.00	10,000.00	
751bcor	BOD Per Diem (Committee Meeting)	792,000.00	330,000.00	213,000.00	81,000.00	-	294,000.00	36,000.00	
II. Other Expenses									
				-					
751EO	Transportation Expenses	1,320,000.00	550,000.00	132,444.16	211,583.44	-	344,027.60	205,972.40	
783EO	Representation Expenses	1,320,000.00	550,000.00	81,728.57	152,500.00	-	234,228.57	315,771.43	
773EO	Communication Expenses	330,000.00	137,500.00	19,262.25	79,800.00	-	99,062.25	38,437.75	
PBI	Performance Based Incentive	2,136,000.00		-	-	-	-	0.00	
TOTAL BOD EXPENSES		7,362,000.00	2,177,500.00	887,434.98	524,883.44		1,412,318.42	765,181.58	64.86%
TOTAL OPERATING EXPENSES		68,310,149.00	21,001,538.32	16,266,601.81	2,347,392.31	148,688.47	18,762,682.59	2,238,855.72	89.34%

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CAPITAL OUTLAY									
A. OFFICE EQUIPMENT, FURNITURE & FIX		1,605,000.00							
	(3) Laptops	120,000.00		-	-	-	-	0.00	
	Laser Printer	40,000.00		-	-	-	-	0.00	
	Integrated Audio System	250,000.00		-	-	-	-	0.00	
	Digital Projector w/ white screen	80,000.00		-	-	-	-	0.00	
	Barcode Printer	35,000.00		-	-	-	-	0.00	
	Scanner	80,000.00		-	-	-	-	0.00	
	Information System	1,000,000.00		-	-	-	-	0.00	
TOTAL CAPITAL OUTLAY		1,605,000.00						0.00	0.00%
GRAND TOTAL		69,915,149.00	21,001,538.32	16,266,601.81	2,347,392.31	148,688.47	18,762,682.59	2,238,855.72	89.34%

Certified correct:


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 Budget Officer


RONALD B. ZAMBRANO
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Recommending Approval:


JANE THERESA G. TABALINGCOS
 Vice President & COO

Approved by:


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