

Budget Monitoring Report

MANAGEMENT & ADMIN. COSTS / ESTATE MANAGEMENT FEE

As of 31 March 2017

Account Code	EXPENSE ACCOUNT	CY2017 Approved Budget	Budget as of 31 March 2017	EXPENSES				BALANCE (Budget less Expenses)	% BUDGET UTILIZATION
				Liquidated	Unliquidated	Input Tax	TOTAL		
		A	B	C	D	E	F = C+D+E	G = B - F	H=F/B
PERSONNEL SERVICES									
701	Salaries and Wages-Regular	16,490,805.77	4,122,701.44	3,546,905.90	106,082.63	-	3,652,988.53	469,712.91	
711	Personnel Economic Relief Allowance	684,000.00	171,000.00	152,150.75	3,895.45	-	156,046.20	14,953.80	
713	Representation Allowance	1,596,000.00	399,000.00	351,287.50	12,900.00	-	364,187.50	34,812.50	
714	Transportation Allowance	1,476,000.00	369,000.00	312,344.04	13,118.18	-	325,462.22	43,537.78	
715	Clothing/Uniform Allowance	228,000.00	192,000.00	192,000.00	-	-	192,000.00	0.00	
725	Mid-Year Bonus	1,390,094.40		-	-	-	-	0.00	
725YEB	Year-End Bonus	1,390,094.40		-	-	-	-	0.00	
724	Cash Gift	285,000.00		-	-	-	-	0.00	
749.1	Fringe Benefit	352,941.18	88,235.29	60,000.00	28,235.29	-	88,235.29	0.00	
719.2	Rice Subsidy	1,231,200.00	307,800.00	273,557.71	7,011.82	-	280,569.53	27,230.47	
	Life/Medical Insurance	684,000.00		-	-	-	-	0.00	
719	Year End Benefit (Christmas Gift Check)	1,710,000.00		-	-	-	-	0.00	
719.A	Anniversary Bonus	285,000.00		-	-	-	-	0.00	
723	Overtime and Night Pay	419,056.64	104,764.16	171,416.70	-	-	171,416.70	(66,652.54)	
742	Leave Monetization	664,586.06	4,671.52	4,671.52	-	-	4,671.52	0.00	
749	Maternity Leave Benefit			-	-	-	-	0.00	
PEI	Productivity Enhancement Incentive	285,000.00		-	-	-	-	0.00	
PBB	Performance Based Bonus	1,995,000.00		-	-	-	-	0.00	
731	SSS Life and Retirement Insurance Cont.	762,753.80	190,688.45	168,332.20	294.70	-	168,626.90	22,061.55	
734	ECC Contributions	18,120.00	4,530.00	3,990.00	10.00	-	4,000.00	530.00	
732	PAG-IBIG Contributions	68,400.00	17,100.00	15,500.00	100.00	-	15,600.00	1,500.00	
733	PHILHEALTH Contributions	189,643.75	47,410.94	39,975.00	100.00	-	40,075.00	7,335.94	
TOTAL PS		32,205,696.00	6,018,901.80	5,292,131.32	171,748.07		5,463,879.39	555,022.41	90.78%

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MAINTENANCE & OTHER OPERATING EXPENSES									
751	Travelling Expenses-Local	2,500,000.00	✓ 625,000.00	438,484.15	175,000.00	6,063.93	619,548.08	5,451.92	
771 to 774	Communication Expenses	950,000.00	✓ 237,500.00	132,468.53	85,000.00	15,034.03	232,502.56	4,997.44	
	Repairs & Maintenance:			-	-	-	-	0.00	
815	Building & Facilities	260,000.00	✓ 10,000.00	5,376.00	2,500.00	-	7,876.00	2,124.00	
821	Furnitures, Fixtures & Equipment	492,000.00	✓ 50,000.00	15,360.00	27,895.00	1,843.20	45,098.20	4,901.80	
841	Motor Vehicles	1,000,000.00	✓ 250,000.00	106,106.80	132,747.39	11,145.81	250,000.00	0.00	
	Supplies & Materials:			-	-	-	-	0.00	
755	Office Supplies Expenses	2,100,000.00	✓ 400,000.00	306,172.37	50,000.00	-	356,172.37	43,827.63	
761	Fuel, Oil, and Lubricants Expenses	1,200,000.00	✓ 300,000.00	115,463.63	60,000.00	12,062.42	187,526.05	112,473.95	
782	Rent Expense	5,000.00	✓	-	-	-	-	0.00	
766 to 767	Water & Illumination Expenses	340,000.00	✓ 85,000.00	21,719.00	15,000.00	2,387.71	39,106.71	45,893.29	
792	Auditing Services	2,000,000.00	✓	-	-	-	-	0.00	
753	Training and Personnel Development	2,400,000.00	✓ 132,980.72	101,386.73	25,200.00	6,393.99	132,980.72	0.00	
783	Representation Expenses	1,200,000.00	✓ 300,000.00	275,063.48	18,367.78	6,568.74	300,000.00	0.00	
786	Subscription Expenses	65,000.00	✓ 16,250.00	1,195.03	14,911.57	143.40	16,250.00	0.00	
778	Membership Dues and Cont. to Organizations	15,000.00	✓	-	-	-	-	0.00	
891	Taxes, Duties and Licenses	120,000.00	✓ 11,750.00	11,750.00	-	-	11,750.00	0.00	
780	Marketing and Advertising Expenses	1,118,453.00	✓ 50,000.00	14,057.76	-	1,407.64	15,465.40	34,534.60	
	Fidelity Bonds Insurance Premiums:			-	-	-	-	0.00	
893	Insurance Expenses	20,000.00	✓	-	-	-	-	0.00	
CAR	Car Insurance & Registration	150,000.00	✓ 20,000.00	18,234.01	-	-	18,234.01	1,765.99	
892	Fidelity Bond Premiums	80,000.00	✓ 25,475.34	22,500.00	-	-	22,500.00	2,975.34	
797	Security Services	1,605,000.00	✓ 401,250.00	239,513.40	121,063.13	2,612.87	363,189.40	38,060.60	
799	Professional Services	3,000,000.00	✓ 540,000.00	606,008.53	18,000.00	-	624,008.53	(84,008.53)	
795	General Services	172,000.00	✓ 43,000.00	7,583.34	3,791.67	-	11,375.01	31,624.99	
791	Legal Services	500,000.00	✓ 50,000.00	17,340.23	-	-	17,340.23	32,659.77	
GAD	Gender & Development	1,000,000.00	✓	-	-	-	-	0.00	
796	Janitorial Services	900,000.00	✓ 225,000.00	-	225,000.00	-	225,000.00	0.00	

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781	Printing and Binding Expenses	450,000.00	45,000.00	17,748.75	25,445.40	1,805.85	45,000.00	0.00	
CSR	Corporate Social Responsibility	300,000.00		-	-	-	-	0.00	
969	Miscellaneous Expenses	1,000,000.00	45,000.00	41,900.00	3,100.00	-	45,000.00	0.00	
QMS	Govt. Quality Mgmt. System Standard	1,000,000.00	100,000.00	75,914.06	-	6,885.84	82,799.90	17,200.10	
	DOLF	1,000,000.00		-	-	-	-	0.00	
751bod	Travelling Expenses-BOD	800,000.00	200,000.00	111,331.36	88,668.64	-	200,000.00	0.00	
753bod	Planning Expenses - BOD	400,000.00	54,476.80	48,640.00	-	5,836.80	54,476.80	0.00	
783bod	Meal Expenses-BOD	600,000.00	150,000.00	127,976.00	-	2,359.29	130,335.29	19,664.71	
TOTAL MOOE		28,742,453.00	4,367,682.86	2,879,293.16	1,091,690.58	82,551.52	4,053,535.27	314,147.59	92.81%
BOD EXPENSES									
I. Per Diems				-					
751bm	BOD Per Diem	1,200,000.00	300,000.00	212,000.00	-	-	212,000.00	88,000.00	
751bc	BOD Chairman	144,000.00	36,000.00	30,000.00	-	-	30,000.00	6,000.00	
751bs	Corporate Secretary Per Diem	120,000.00	30,000.00	20,000.00	-	-	20,000.00	10,000.00	
751bcor	BOD Per Diem (Committee Meeting)	792,000.00	198,000.00	87,000.00	39,000.00	-	126,000.00	72,000.00	
II. Other Expenses				-	-	-	-	0.00	
751EO	Transportation Expenses	1,320,000.00	330,000.00	35,099.61	159,965.06	-	195,064.67	134,935.33	
783EO	Representation Expenses	1,320,000.00	330,000.00	27,163.15	159,057.56	-	186,220.71	143,779.29	
773EO	Communication Expenses	330,000.00	82,500.00	7,262.25	57,278.34	-	64,540.59	17,959.41	
PBI	Performance Based Incentive	2,136,000.00		-	-	-	-	0.00	
TOTAL BOD EXPENSES		7,362,000.00	1,306,500.00	418,525.01	415,300.96		833,825.97	472,674.03	63.82%
TOTAL OPERATING EXPENSES		68,310,149.00	11,693,084.66	8,589,949.49	1,678,739.62	82,551.52	10,351,240.63	1,341,844.03	88.52%

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CAPITAL OUTLAY									
A. OFFICE EQUIPMENT, FURNITURE & FIX		1,605,000.00							
	(3) Laptops	120,000.00		-	-	-	-	0.00	
	Laser Printer	40,000.00		-	-	-	-	0.00	
	Integrated Audio System	250,000.00		-	-	-	-	0.00	
	Digital Projector w/ white screen	80,000.00		-	-	-	-	0.00	
	Barcode Printer	35,000.00		-	-	-	-	0.00	
	Scanner	80,000.00		-	-	-	-	0.00	
	Information System	1,000,000.00		-	-	-	-	0.00	
TOTAL CAPITAL OUTLAY		1,605,000.00						0.00	0.00%
GRAND TOTAL		69,915,149.00	11,693,084.66	8,589,949.49	1,678,739.62	82,551.52	10,351,240.63	1,341,844.03	88.52%

Certified correct:


JENNYLYN A. ESOSO
 Budget Officer


RONALD B. ZAMBRANO
 Finance Manager

Recommending Approval:


JANE THERESA G. TABALINGCOS
 Vice President & COO

Approved by:


ALLAN R. GARCIA
 President & CEO

John Hay Management Corporation
 a member of the BCDA Group

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