Republic of the Philippines
Office of the President

JHMC
JOHN HAY MANAGEMENT CORPORATION
a member of The BCDA Group

BUDGET MONITORING REPORT

Management and Administrative Cost / Estate Management Fee

As of 28 February 2017

Account Code	EXPENSE ACCOUNT	CY2017 Approved Budget	Budget as of 28 February 2017	EXPENSES			Total Expenses	BALANCE (Budget less Expenses)	% BUDGET UTILIZATION
				LIQUIDATED	UNLIQUIDATED	INPUT TAX			
		A	B	C	D	E	F = C+D+E	G = B - F	H=F/B
PERSONNEL SERVICES									
701	Salaries and Wages-Regular	16,490,805.77	2,748,467.63	2,321,823.22	67,839.66	-	2,389,662.88	358,804.75	
711	Personnel Economic Relief Allowance	684,000.00	114,000.00	99,409.09	2,450.00	-	101,859.09	12,140.91	
713	Representation Allowance	1,596,000.00	266,000.00	232,487.50	7,000.00	-	239,487.50	26,512.50	
714	Transportation Allowance	1,476,000.00	246,000.00	203,865.88	7,000.00	-	210,865.88	35,134.12	
715	Clothing/Uniform Allowance	228,000.00	188,000.00	188,000.00	-	-	188,000.00	0.00	
725	Mid-Year Bonus	1,390,094.40		-	-	-	-	0.00	
725YEB	Year-End Bonus	1,390,094.40		-	-	-	-	0.00	
724	Cash Gift	285,000.00		-	-	-	-	0.00	
749.1	Fringe Benefit	352,941.18	58,823.53	40,000.00	18,823.53	-	58,823.53	0.00	
719.2	Rice Subsidy	1,231,200.00	205,200.00	178,772.72	4,410.00	-	183,182.72	22,017.28	
	Life/Medical Insurance	684,000.00		-	-	-	-	0.00	
719	Year End Benefit (Christmas Gift Check)	1,710,000.00		-	-	-	-	0.00	
719.A	Anniversary Bonus	285,000.00		-	-	-	-	0.00	
723	Overtime and Night Pay	419,056.64	69,842.77	118,970.27	-	-	118,970.27	(49,127.50)	
742	Leave Monetization	664,586.06	4,671.52	4,671.52	-	-	4,671.52	0.00	
749	Maternity Leave Benefit			-	-	-	-	0.00	
PEI	Productivity Enhancement Incentive	285,000.00		-	-	-	-	0.00	
PBB	Performance Based Bonus	1,995,000.00		-	-	-	-	0.00	
731	SSS Life and Retirement Insurance Cont.	762,753.80	127,125.63	110,870.90	884.00	-	111,754.90	15,370.73	
734	ECC Contributions	18,120.00	3,020.00	2,620.00	20.00	-	2,640.00	380.00	
732	PAG-IBIG Contributions	68,400.00	11,400.00	10,000.00	200.00	-	10,200.00	1,200.00	
733	PHILHEALTH Contributions	189,643.75	31,607.29	26,350.00	200.00	-	26,550.00	5,057.29	
TOTAL PS		**32,205,696.00**	**4,074,158.38**	**3,537,841.10**	**108,827.19**		**3,646,668.29**	**427,490.09**	**89.51%**

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MAINTENANCE & OTHER OPERATING EXPENSES									
751	Travelling Expenses-Local	2,500,000.00	416,666.67	216,051.54	180,000.00	3,548.21	399,599.75	17,066.92	
771 to 774	Communication Expenses	950,000.00	158,333.33	59,881.03	70,000.00	6,710.05	136,591.08	21,742.25	
	Repairs & Maintenance:			-	-	-	-	0.00	
815	Building & Facilities	260,000.00	10,000.00	2,910.00	2,500.00	-	5,410.00	4,590.00	
821	Furnitures, Fixtures & Equipment	492,000.00	20,000.00	-	17,205.00	-	17,205.00	2,795.00	
841	Motor Vehicles	1,000,000.00	40,000.00	31,192.51	-	2,960.10	34,152.61	5,847.39	
	Supplies & Materials:			-	-	-	-	0.00	
755	Office Supplies Expenses	2,100,000.00	1,500.00	1,219.80	-	-	1,219.80	280.20	
761	Fuel, Oil, and Lubricants Expenses	1,200,000.00	200,000.00	43,090.90	60,000.00	4,524.22	107,615.12	92,384.88	
782	Rent Expense	5,000.00		-	-	-	-	0.00	
766 to 767	Water & Illumination Expenses	340,000.00	56,666.67	2,216.98	54,293.19	156.50	56,666.67	0.00	
792	Auditing Services	2,000,000.00		-	-	-	-	0.00	
753	Training and Personnel Development	2,400,000.00		-	-	-	-	0.00	
783	Representation Expenses	1,200,000.00	200,000.00	127,177.39	68,072.55	4,750.06	200,000.00	0.00	
786	Subscription Expenses	65,000.00	10,833.33	1,195.03	9,494.90	143.40	10,833.33	0.00	
778	Membership Dues and Cont. to Organizations	15,000.00		-	-	-	-	0.00	
891	Taxes, Duties and Licenses	120,000.00	500.00	500.00	-	-	500.00	0.00	
780	Marketing and Advertising Expenses	1,118,453.00	50,000.00	-	15,000.00	-	15,000.00	35,000.00	
	Fidelity Bonds Insurance Premiums:			-	-	-	-	0.00	
893	Insurance Expenses	20,000.00		-	-	-	-	0.00	
CAR	Car Insurance & Registration	150,000.00	4,626.46	4,626.46	-	-	4,626.46	0.00	
892	Fidelity Bond Premiums	80,000.00	25,475.34	25,475.34	-	-	25,475.34	0.00	
797	Security Services	1,605,000.00	267,500.00	119,756.70	121,063.13	1,306.43	242,126.27	25,373.73	
799	Professional Services	3,000,000.00	400,000.00	383,702.47	16,297.53	-	400,000.00	0.00	
795	General Services	172,000.00	28,666.67	-	28,666.67	-	28,666.67	0.00	
791	Legal Services	500,000.00	20,000.00	13,940.23	-	-	13,940.23	6,059.77	
GAD	Gender & Development	1,000,000.00		-	-	-	-	0.00	
796	Janitorial Services	900,000.00	150,000.00	-	150,000.00	-	150,000.00	0.00	

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781	Printing and Binding Expenses	450,000.00	30,000.00	7,580.76	11,388.15	585.69	19,554.60	10,445.40	
CSR	Corporate Social Responsibility	300,000.00		-	-	-	-	0.00	
969	Miscellaneous Expenses	1,000,000.00	45,000.00	41,900.00	-	-	41,900.00	3,100.00	
QMS	Govt. Quality Mgmt. System Standard	1,000,000.00	50,000.00	35,935.31	-	2,124.59	38,059.90	11,940.10	
	DOLF	1,000,000.00		-	-	-	-	0.00	
751bod	Travelling Expenses-BOD	800,000.00	133,333.33	40,091.60	93,241.73	-	133,333.33	0.00	
753bod	Planning Expenses - BOD	400,000.00		-	-	-	-	0.00	
783bod	Meal Expenses-BOD	600,000.00	100,000.00	93,941.55	-	2,359.29	96,300.84	3,699.16	
TOTAL MOOE		**28,742,453.00**	**2,419,101.80**	**1,252,385.60**	**897,222.85**	**29,168.54**	**2,178,777.00**	**240,324.80**	**90.07%**
BOD EXPENSES									
	I. Per Diems			-					
751bm	BOD Per Diem	1,200,000.00	200,000.00	132,000.00	-	-	132,000.00	68,000.00	
751bc	BOD Chairman	144,000.00	24,000.00	18,000.00	-	-	18,000.00	6,000.00	
751bs	Corporate Secretary Per Diem	120,000.00	20,000.00	15,000.00	-	-	15,000.00	5,000.00	
751bcom	BOD Per Diem (Committee Meeting)	792,000.00	132,000.00	39,000.00	69,000.00	-	108,000.00	24,000.00	
	II. Other Expenses			-	-	-	-	0.00	
751EO	Transportation Expenses	1,320,000.00	220,000.00	-	133,233.00	-	133,233.00	86,767.00	
783EO	Representation Expenses	1,320,000.00	220,000.00	7,163.15	120,000.00	-	127,163.15	92,836.85	
773EO	Communication Expenses	330,000.00	55,000.00	2,262.25	47,262.00	-	49,524.25	5,475.75	
PBI	Performance Based Incentive	2,136,000.00		-	-	-	-	0.00	
TOTAL BOD EXPENSES		**7,362,000.00**	**871,000.00**	**213,425.40**	**369,495.00**		**582,920.40**	**288,079.60**	**66.93%**
TOTAL OPERATING EXPENSES		**68,310,149.00**	**7,364,260.18**	**5,003,652.10**	**1,375,545.04**	**29,168.54**	**6,408,365.69**	**955,894.49**	**87.02%**

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CAPITAL OUTLAY									
A. OFFICE EQUIPMENT, FURNITURE & FIX		1,605,000.00							
	(3) Laptops	120,000.00		-	-	-	-	0.00	
	Laser Printer	40,000.00		-	-	-	-	0.00	
	Integrated Audio System	250,000.00		-	-	-	-	0.00	
	Digital Projector w/ white screen	80,000.00		-	-	-	-	0.00	
	Barcode Printer	35,000.00		-	-	-	-	0.00	
	Scanner	80,000.00		-	-	-	-	0.00	
	Information System	1,000,000.00		-	-	-	-	0.00	
TOTAL CAPITAL OUTLAY		1,605,000.00						0.00	0.00%
GRAND TOTAL		69,915,149.00	7,364,260.18	5,003,652.10	1,375,545.04	29,168.54	6,408,365.69	955,894.49	87.02%

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John Hay Management Corporation
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