

RFQ NO.: 2019-039  
 RFQ TYPE: Goods and Services

DATE: 16 May 2019

### REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2019 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Four Hundred Fifty Thousand Pesos (PhP 450,000.00)** for the Procurement of Movable/Modular Guard Houses to Include Delivery and Installation as described below:

Unit	Item Description	Quantity
unit	<p><b>Procurement of Movable/Modular Guard Houses to Include Delivery and Installation</b></p> <p>Specifications:</p> <ul style="list-style-type: none"> <li>• 1.5 meters x 2 meters</li> <li>• Pre-Fabricated Metal Structure Materials</li> <li>• Insulated panel walls</li> <li>• Floor (20mm Marine Plywood)</li> <li>• Polyvinyl Flooring</li> <li>• 70cm x 190cm Aluminum Panel Door/Solid Panel Door with Glass</li> <li>• 4 sets aluminium windows</li> <li>• Electrical Lighting Outlet and Panel Board</li> <li>• Panel thickness (50mm)</li> </ul>	4
<i>Note: To be procured by LOT</i>		

**Quotations received in excess of the ABC shall be automatically rejected.**

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered on or before **23 May 2019, 5:00 PM** to the address below:

LEA QUISOBEN-MAGUILAO, CPA, REA, REB  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 627, Camp John Hay, Baguio City

6. The proposal/s shall contain the following:
- Proposal
  - PhilGEPS Registration Number
  - Mayor's/ Business Permit

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

**(SGD) JANE THERESA G. TABALINGCOS**  
BAC Chairperson

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