

# SCOPE OF SERVICES FOR THE PROCUREMENT OF SERVICES FOR GENERAL PEST AND TERMITE CONTROL

## I. BACKGROUND

The JOHN HAY MANAGEMENT CORPORATION (JHMC), a government – owned and controlled corporation, is a member of the Bases Conversion and Development Authority (BCDA) Group and its implementing arm in the Camp John Hay Reservation.

The mandate of JHMC is to manage and develop Camp John Hay as a premier tourist destination of Northern Philippines. It commits itself to create an investor – friendly climate for business development with fiscal incentives in its Special Economic Zone, while preserving an ecologically balanced environment and respecting the rich and diverse culture of its people with the promotion of eco-cultural tourism.

In compliance with Republic Act. No. 9184 known as “Government Procurement Act”, JHMC will be conducting an Alternative Mode – Small Value Procurement for the services for General Pest Control and Termite Control.

## II. OBJECTIVE

This project aims to procure services for the Pest Control and Termite Control (for cockroaches, ants, rodents, flies, mosquitoes, termites and the like) by providing technical and labor requirements, chemicals, tools and equipment necessary for the execution of the services required.

The areas covered for both pest and termite control application and services are as follows:

### Regulatory & Historical Core

Bellhouse, Bellhouse Bodega, Bellhouse Warehouse, Materials Recovery Facility (MRF), Plant Nursery and Vermicomposting Facility, Ticketing Booth, Customs Clearance Area, Bellhouse Archive Room, Gardener’s Bunkhouse.

### Ranger Stations / Guard Houses

Lucnab Ranger Station, Greenwater Control Point, Maridit Control Point, Kadaklan Control Point, Kadaklan Ranger Station, Happy Hollow Ranger Station, Hillside Ranger Station, Upper Dagsian Ranger Station, Country Club Control Point, Area 1 Ranger Station, Area 1 Warehouses, BCDA Area Guard House, Camper 1 & 2 Guard Houses

### JHMC Office

Cottages 624-629 (including Basements), Carport (including Stockroom and Records Room)

## III. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is amounting to TWO HUNDRED THREE THOUSAND PESOS (PhP 203,000.00), inclusive of all applicable taxes and will be sourced from Corporate Operating Budget.

#### **IV. DURATION OF CONTRACT**

The program shall be for a period of one (1) year from effectivity. The contract shall be automatically extended without notice until a new service provider is procured.

#### **V. SCOPE OR WORKS**

##### **A. Comprehensive Pest Control and Maintenance Services**

The program shall least cover, but not limited to the following:

1. General Pest Control Treatment
2. Pest Control Maintenance Services and Programs
3. Residual Insecticidal Spraying (Thermal Fogging or Misting)
  - must be odorless and non-staining.
4. Rodent Control Measures
5. Frequency of Services is once a month

##### **B. Comprehensive Termite Control and Maintenance Services**

The Program shall be for a period of one (1) year to at least cover, but not limited to the following:

1. General Termite Control Treatment
2. Termite Control Maintenance Services and Programs
3. Frequency of Services is on a quarterly application

##### **C. Other Provisions**

The service provider shall observe and ensure compliance to the following:

1. Inspection of Chemicals and or Solutions
  - Chemicals and or Solutions to be used for every treatment shall be subject to prior inspection and approval of ASD-GSD, in proper coordination with the appropriate Inspection Committee.
2. Safety Measures in the Use of Pesticide and Termicide Chemicals and or Solutions
  - Chemicals and or solutions to be used must be registered with Fertilizer and Pest Authority (FPA) or the Food and Drug Administration (FDA), whichever is applicable. *(the service provider is required to provide such documents as well as the Material Safety Data Sheet for these Chemicals being used)*
  - All chemicals and or solutions to be used shall not pose as a health hazard to the occupants of the structure.
  - All safety precautions shall be strictly followed and observed in the application and handling of all Pesticide and Termicide Chemicals and or solutions.
  - Safety Orientation of JHMC concerned personnel on the significant.
3. Ensure that the structure areas, such as the offices, including floorings, walls, office furniture and fixtures, etc., will have no stain marks or droplets of chemicals and or solutions used.

4. Conduct of regular inspection and preventive maintenance services to ensure success of the program in all covered areas and to undertake spot treatments if deemed necessary, at **no extra cost** to JHMC.
5. An accomplishment report shall be regularly submitted, together with photo documentations, duly confirmed and acknowledged by JHMC's representative during the said treatment or activity.
6. The conduct of services shall be properly coordinated with ASD-GSD for the proper advice to concerned personnel and should be in accordance with the stated frequency of services as proposed.