

RFQ NO.: 2018-060
RFQ TYPE: Goods and Services

DATE: 29 November 2018

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2018 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Five Hundred Thousand Pesos (PhP 500,000.00)** for the Procurement of LED Lights and Christmas Decorations as described below:

Unit	Item Description	Quantity
Pc	Capiz lantern with lights (4ft diameter)	10
Pc	White Christmas Tree (6ft, Lemon PVC Artificial)	1
Pc	LED Christmas Lights (color blue, 10m, 200bulbs)	500
Pack	20-pc Christmas balls, Pink	10
Pack	20-pc Christmas balls, Blue	10
Pc	Christmas Stockings Decorative (10"-12", color white, non-woven material)	40
Set	4 pcs Nutcracker soldier Christmas Decoration, 60-cm tall	10
Pc	Glittered Flower (color blue)	100
Pc	Glittered Flower (color red)	100
Pc.	Glittered Flower (color silver)	100
Pc.	Glittered Flower (color gold)	100
Roll	LED Christmas Lights (warm white, 10m, 200 bulbs)	500
Roll	Electrical Tape- Rubberize, big	10
Roll	#12 Flat Cord	2
Roll	#14 Flat Cord	2
Roll	#12 PDX Wire	2
Pc	#14 PDX Wire	2
Pc	Electrical Tape (Plastic, big)	10
Pc	White Christmas Garland 200cm long	70
<i>To be procured by LOT</i>		

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered on or before **4 December 2018, 5:00 PM** to the address below:

LEA QUISOBEN-MAGUILAO, CPA, REA, REB
Head, BAC Secretariat
John Hay Management Corporation
Cottage 627, Camp John Hay, Baguio City

6. The proposal/s shall contain the following:
 - Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit
 - Notarized Omnibus Sworn Statement

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson