

RFQ NO.: 2018-053  
RFQ TYPE: Goods and Services

DATE: 14 November 2018

### REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2018 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **One Hundred Twenty Thousand Pesos (PhP 120,000.00)** for the Procurement of Signage as described below:

Unit	Item Description	Quantity
lot	Signage	1

**Quotations received in excess of the ABC shall be automatically rejected.**

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered on or before **27 November 2018, 5:00 PM** to the address below:

LEA QUISOBEN-MAGUILAO, CPA, REA, REB  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 627, Camp John Hay, Baguio City

6. The proposal/s shall contain the following:

- Proposal
- Mayor's/ Business Permit
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

**(SGD) JANE THERESA G. TABALINGCOS**  
BAC Chairperson

**Signage 1**

Sample Photo:



Item	Specifications
<p>Signage 1</p> <p>Number of pieces to be procured : four (4)</p>	<ul style="list-style-type: none"> <li>❖ Frame Size: 6 inches x 15 inches</li> <li>❖ Top Signage                             <ul style="list-style-type: none"> <li>Text: Yellow Trail</li> <li>Color of Frame: Yellow</li> <li>Color of Text: Black</li> </ul> </li> <li>❖ 2<sup>nd</sup> Signage                             <ul style="list-style-type: none"> <li>Text: Blue Trail</li> <li>Color of Frame: Blue</li> <li>Color of Text: Black</li> </ul> </li> <li>❖ 3<sup>rd</sup> Signage:                             <ul style="list-style-type: none"> <li>Text: Red Trail</li> <li>Color of Trail: Red</li> <li>Color of Text: Black</li> </ul> </li> <li>❖ 4<sup>th</sup> Signage:                             <ul style="list-style-type: none"> <li>Text: Forest Bathing Center</li> <li>Color of Frame: White</li> <li>Color of Text: Black</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>❖ 1 frame to be mounted in the middle of the pole with the following specifications: Size: 12 inches x 15 inches Text: Contact Numbers in case of Emergency: JHMC Safety and Security: (074) 423-0601 PNP Station 4: (074) 424-0992</li> </ul>
	<p>Materials: Clear acrylic, heavily laminated sticker Pole Specification: 4 inches diameter Fixed, brown paint</p>

**Signage 2**

Sample Photo



Yellow Trail Map

Item	Specifications
Signage 2	<ul style="list-style-type: none"> <li>❖ Size: 4 ft x 8 ft</li> <li>❖ Yellow Trail map with number of kilometers</li> <li>❖ Yellow Trail : 3.5 kms</li> </ul>
Number of pieces to be procured: two (2)	<p>Materials:</p> <ul style="list-style-type: none"> <li>❖ Clear acrylic, heavily laminated sticker mounted on Sintra Board</li> <li>❖ Wood for mounting the Board</li> </ul>

**Signage 3**



Item	Specifications
<p>Signage 3</p> <p>Number of pieces to be procured: three (3)</p>	<p>❖ Size: 2 ft x 1.5 ft</p> <p>Materials:</p> <p>❖ Clear acrylic, heavily laminated sticker mounted on wood</p> <p>Warning and Restriction signs</p> <p>❖ Bike restricted</p> <p>❖ Drinking liquor restricted</p> <p>❖ littering restricted</p> <p>❖ Smoking restricted</p> <p>❖ Trekking allowed</p> <p>❖ Pets allowed</p> <p>❖ 2 danger signs</p>