

RFQ NO.: 2018-041
RFQ TYPE: Goods and Services

DATE: 6 September 2018

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2018 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Ninety-Nine Thousand Nine Hundred Ninety Nine Pesos (PhP 99,999.00)** for the Procurement of Meals for the Locators' Meeting as described below:

Unit	Item Description	Quantity	Estimated Total Cost
Pax	<p>Procurement of Meals for the Locators' Meeting</p> <ul style="list-style-type: none"> • 3rd Quarter Locators' Meeting <ul style="list-style-type: none"> - Snacks (Sandwich and canned juice, coffee) - Lunch (Rice with four (4) viands, juice or sodas and dessert) 	150	PhP 49,999.50
Pax	<ul style="list-style-type: none"> • 4th Quarter Locators' Meeting <ul style="list-style-type: none"> - Snacks (Sandwich and canned juice, coffee) - Lunch (Rice with four (4) viands, juice or sodas and dessert) <p><i>Note: We discourage the use of Styrofoam and plastic materials</i></p>	150	PhP 49,999.50
TOTAL			PhP 99,999.00

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered on or before **10 September 2018, 5:00 PM, as extended** to the address below:

LEA QUISOBEN-MAGUILAO, CPA, REA, REB
Head, BAC Secretariat
John Hay Management Corporation
Cottage 627, Camp John Hay, Baguio City

6. The proposal/s shall contain the following:
 - Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit
 - Notarized Omnibus Sworn Statement

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. The delivery of the goods and services shall be on the date of the event and the delivery site shall be at the aforementioned address.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson