

REI No.: 2018-006

Date: 12 September 2018

**REQUEST FOR THE EXPRESSION OF INTEREST for the
 CONSULTING SERVICES FOR THE RELOCATION SURVEY WITH 100% TREE
 INVENTORY WITHIN PRIORITY AREAS FOR DEVELOPMENT IN THE JOHN
 HAY SPECIAL ECONOMIC ZONE**

1. The JOHN HAY MANAGEMENT CORPORATION (JHMC) , through the COB CY 2018 intends to apply the sum of **One Million Forty-Eight Thousand Eight Hundred Twelve and 31/100 Pesos (PhP 1,048,812.31)** being the Approved Budget for the Contract (ABC) to payments under the contract for Consulting Services for the Relocation Survey with 100% Tree Inventory within priority areas of Development in the John Hay Special Economic Zone (JHSEZ) . Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

The JHMC now calls for the submission of eligibility documents for Consultancy Services for the Relocation Survey with 100% Tree Inventory within priority areas of Development in the John Hay Special Economic Zone (JHSEZ). Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **19 September 2018, 8:00 A.M at JHMC, Cottage 627, JHMC Office Complex, John Hay Special Economic Zone, Camp John Hay, Baguio City.**

2. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. The bidding consultant must have the following minimum qualifications:
 - a. *The consultant must be in the business of providing Land Surveying services for at least five (5) years. In case of joint ventures, each company should have at least three (3) years business operation;*
 - b. *The consultant must be registered online with the Philippine Government Electronic Procurement System (PhilGEPS) as a legitimate service provider for government agencies;*
 - c. *The consultant must have at least one (1) completed or ongoing projects related to the procurement.*
 - d. *The minimum required experience of proposed professional staff is as follows:*

Min. Number of Position	Name of Position	Qualification	Min. No. of Years at the Position
One (1)	Team Leader and Total	Geodetic Engineer	Three (3)

Min. Number of Position	Name of Position	Qualification	Min. No. of Years at the Position
	Stations instrument man		
One (1)	Assistant Team Leader and Recorder	Geodetic Engineering Graduate	Two (2)
One (1)	Rod man	At least High School Graduate	One (1)
Seven Laborers (7)	Survey aides/Tree Markers	At least 18 years old	One (1)

4. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The criteria and rating system for short listing are:

SHORTLISTING EVALUATION CRITERIA	PERCENT DISTRIBUTION
Relevant experience of the Consultant/Land Surveyor	50 %
Qualification of the principal and key personnel to be assigned to the project	30%
Current workload relative to job capacity	20%

5. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. The JHMC shall evaluate bids using the **Quality-Cost Based Evaluation/Selection (QCBE/QCBS)** procedure.
5. The contract shall be completed within **three (3) months upon the effectivity of the Notice to Proceed (NTP)**.
6. The JHMC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

7. For further information, please refer to:

LEA C. QUISOBEN-MAGUILAO, CPA, REA, REB
Head, BAC Secretariat
John Hay Management Corporation
Cottage 627
John Hay Special Economic Zone
Baguio City
Telephone No: (074) 424-5824
Email address: bac@jhmc.com.ph

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson