

RFQ NO.: 2018-010  
RFQ TYPE: **Goods and Services**

DATE: **March 12, 2018**

### REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2018 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Fifty-Six Thousand Two Hundred Fifty Pesos (PhP 56,250.00)** for the Procurement of Meals for the Karunungan Project: Brigada Eskwela as described below:

UNIT	ITEM DESCRIPTION	QUANTITY	ESTIMATED TOTAL COST
	<b>CATERING SERVICES</b>		
	<b>May 14, 2018, Monday</b>		
	- AM Snacks	25	3,750.00
	- Lunch	25	7,500.00
	<b>May 15, 2018, Monday</b>		
	- AM Snacks	25	3,750.00
	- Lunch	25	7,500.00
	<b>May 16, 2018,</b>		
	- AM Snacks	25	3,750.00
pax	- Lunch	25	7,500.00
	<b>May 17, 2018</b>		
	- AM Snacks	25	3,750.00
	- Lunch	25	7,500.00
	<b>May 18, 2018</b>		
	- AM Snacks	25	3,750.00
	- Lunch	25	7,500.00
	<b>TOTAL</b>		<b>PhP 56,250.00</b>

**Quotations received in excess of the ABC shall be automatically rejected.**

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. Quotations must be delivered on or before March 16, 2018 12:00 NN to the address below:  
  
LEA QUISOBEN-MAGUILAO, CPA, REA, REB  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 627, Camp John Hay, Baguio City
5. The proposal/s shall contain the following:
  - Proposal
  - Mayor's/Business Permit
  - PhilGEPS Registration Number
  - Omnibus Sworn Statement

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*
6. The delivery period shall be on the dates stated in Item No. 1.
7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

**(SGD) JANE THERESA G. TABALINGCOS**  
BAC Chairperson