

## INVITATION TO BID

### PROCUREMENT OF TWO (2) MOTOR VEHICLES FOR JHMC OPERATIONS

1. The *John Hay Management Corporation*, through the Corporate Operating Budget 2018 intends to apply the sum as stated below, being the Approved Budget for the Contract (ABC), to payments under the contract for the Procurement of Two (2) Motor Vehicles for JHMC Operations with the following details. Bids received in excess of the ABC shall be automatically rejected at bid opening.

PAP Code	Name of Requirement/Brief Description	Approved Budget for the Contract (ABC), VAT Inclusive (PhP)	Cost of Bidding Documents (PhP)
<b><i>GDS 107</i></b>	<b>MOTOR VEHICLE 1</b> Engine displacement: <b>Not exceeding</b> 3000 cc Transmission category: Automatic or Manual Fuel-type:                   Diesel-fed Number of cylinders:       Four (4) Seating capacity:       Six (6) to eight (8) seaters Color:                        To be determined	3,300,000.00	5,000.00
	<b>MOTOR VEHICLE 2</b> Engine displacement: <b>Not exceeding</b> 3000 cc Transmission category: Automatic or Manual Fuel-type:                   Diesel-fed Number of cylinders:       Four (4) Seating capacity:       Eight (8) to twelve (12) seaters Color:                        To be determined		

2. The JHMC now invites bids for the above-stated procurement. Delivery of the Goods shall be within fifteen (15) calendar days upon receipt of the approved Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from JHMC Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below from 8:00 AM to 4:30 PM, Mondays through Fridays.
5. A complete set of Bidding Documents may be acquired by interested bidders on March 12 to April 2, 2018 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount as stated above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The JHMC will hold a **Pre-Bid Conference on March 19, 2018, 9:00 AM at the Bell House, Camp John Hay, Baguio City**, which shall be open to prospective bidders.
7. **Bids must be duly received by the BAC Secretariat at the address below on or before April 2, 2018 at 9:00 A.M.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.

**Bid opening shall be on April 2, 2018 at 10:00 A.M. at the Bell House, Camp John Hay, Baguio City.** Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address stated above.

8. The JHMC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders. It also assumes no responsibility whatsoever to compensate or indemnify any bidder for expenses incurred in the preparation of bid.



9. For further information, please refer to:

LEA C. QUISOBEN-MAGUILAO, CPA, REA, REB  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 627  
John Hay Special Economic Zone  
Baguio City  
Telephone No: (074) 424-5824  
Email address: [bac@jhmc.com.ph](mailto:bac@jhmc.com.ph)

**(SGD) JANE THERESA G. TABALINGCOS**  
BAC Chairperson