REQUEST FOR EXPRESSION OF INTEREST FOR THE PROCUREMENT OF CONSULTING SERVICES FOR THE CONSULTANCY SERVICES FOR THE ESTABLISHMENT OF ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)

1. The John Hay Management Corporation (JHMC) through its Bids and Awards Committee (BAC) and in accordance with its 2017 Corporate Operating Budget (COB) intends to apply the sum of **One Million Two Hundred Thousand Pesos (PhP 1,200,000.00), inclusive of all applicable taxes,** being the **Approved Budget for the Contract (ABC)** to payments under the contract for Consulting Services for the Establishment of EMS hereinafter referred to as "the Project".

2. The JHMC now calls for the submission of eligibility documents for procurement of Consulting Services for the Establishment of Environmental Management System Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *August 10, 2017* at John Hay Management Corporation, Cottage 624, John Hay Special Economic Zone, Camp John Hay, Baguio City. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

3. The bidding consultant must have the following minimum qualifications:

   a. The consultant must be in the business of providing Consultancy Services for the Establishment of an Environmental Management System Certifiable to ISO 14001 for at least five (5) years. In case of joint ventures, each company should have at least three (3) years business operation;
   b. The consultant must be registered online with the Philippine Government Electronic Procurement System (PhilGEPS) as a legitimate service provider for government agencies;
   c. The consultant must have at least five (5) completed or ongoing consultancy services related to the procurement.
   d. The minimum required experience of proposed professional staff is as follows:

Min. Number of Position	Name of Position	Qualification	Min. No. of Years at the Position
One (1)	Project Manager / Technical Resource Person / Facilitator	Environment Management Practice and Consultancy	Five (5)
One (1)	Secretariat / Documenter	Clerical Work on Environment Management Practice and Consultancy	Two (2)

4. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as

eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The criteria and rating system for short listing are:

EVALUATION CRITERIA	PERCENT DISTRIBUTION
Relevant experience of the Consultant relative to Environment Management	Compliance to minimum requirement
Qualification of the key personnel to be assigned to the project	Compliance to minimum requirement
Current workload relative to job capacity	Compliance to minimum requirement

5. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

6. The JHMC shall evaluate bids using the Quality Based Evaluation (QBE).

7. The contract shall be completed within nine (9) months.

8. The JHMC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

Head, BAC Secretariat
John Hay Management Corporation
Cottage 626, John Hay Special Economic Zone
Camp John Hay, Baguio City
Telefax No.: 661-4621
Email Address: mgmt@jhmc.com.ph

Approved for posting

sgd.
JANE THERESA G. TABALINGCOS
BAC Chairperson