Certificate Number: AJA16-0059

RFQ NO.: 2020-007 DATE: 15 November 2019
RFQ TYPE: **Goods and Services**

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2019 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Four Hundred Eighty Thousand Pesos (PhP 480,000.00)** for the Procurement of Laundry Services for CY 2020 as described below:

Unit	Item Description	Quantity
lot	Procurement of Laundry Services for CY 2020	1
Please see attached Scope of Services		

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rule s and Regulations of Republic Act No. 9184.

3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.

4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered or emailed on or before **26 November 2019, 5:00 PM** to the address below:

   LEA C. QUISOBEN-MAGUILAO, CPA, REA, REB
   Head, BAC Secretariat
   John Hay Management Corporation
   Cottage 624 Basement, Camp John Hay, Baguio City
   bac@jhmc.com.ph

6. The proposal/s shall contain the following:
   - Proposal
   - Mayor's/ Business Permit
   - PhilGEPS Registration Number

   Note: *Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.

8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson

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