

RFQ NO.: 2015-11-10
RFQ TYPE: Goods

DATE: November 20, 2015


REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2015 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at Php 111,000.00 for the Procurement of Corporate Give-aways, as described below:

ITEM	DESCRIPTION	QT Y	Unit	ABC(Php)
1	Executive Pen Case - Picture of sample attached - Various colors	300	pcs	111,000.00

- Bids received in excess of the ABC shall be automatically rejected.
2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
 3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
 4. Quotations must be delivered on or before December 1, 2015 10:00 AM to the address below:
Head, BAC Secretariat
John Hay Management Corporation
Cottage 627, Camp John Hay, Baguio City
 5. The proposals shall contain the following:
 - Product specification
 - Mayors Permit
 - Photocopy of PhilGEPS Certificate
 6. The delivery period shall be 7 calendar days upon receipt of the approved Purchase Order and the delivery site shall be at the aforementioned address.
 7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:


Atty. Michelle T. Regala-Niebres
BAC Chairperson