

RFQ NO.: 2015-10-002
 RFQ TYPE: Consultancy

DATE: October 15, 2015

REQUEST FOR EXPRESSION OF INTEREST

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2015 invites qualified service providers/certifying bodies to submit eligibility of documents with the total Approved Budget for the Contract (ABC) at Php 250,000.00 for the Procurement of 3rd Party Certifying Body for the JHMC Certification to ISO 9001:2008 Quality Management Systems, as described below:

DESCRIPTION	QT Y	Unit	ABC
3 rd Party Certifying Body for the JHMC Certification to ISO 9001:2008 Quality Management Systems (QMS)	1	Lot	Php 250,000.00

Bids received in excess of the ABC shall be automatically rejected.

2. JHMC now invites interested service providers/certifying bodies for the submission of eligibility documents for the above-mentioned project. The Terms of Reference (TOR) can be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of JHMC or may be secured from the Head of the BAC Secretariat
3. This procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
4. The price proposal shall be in Philippine Pesos, inclusive of all taxes.
5. Interested proponents must submit their eligibility on or before October 23, 2015, 10:00 AM to the address below:

Head, BAC Secretariat
 John Hay Management Corporation
 Cottage 627, Camp John Hay, Baguio City
6. The criteria and rating for the short-listing are based on the following documents:
 - Mayors Permit;
 - PhilGEPS Certificate
 - Public Accreditation Office (PAO) under DTI;
 - Company Profile highlighting related projects;
 - Scope of work and implementation methodology; and
 - Curriculum vitae of the proposed certification team.
7. The delivery period shall be seven (7) calendar days upon receipt of the approved Purchase Order and the delivery site shall be at the aforementioned address.

8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:


Atty. Michelle T. Regala-Niebres
BAC Chairperson